

REGULAR COUNCIL MEETING
Tuesday, June 2, 2026 6:00pm
Zoom Meeting ID: 889 8252 5535 Passcode: 675736
One tap mobile 929-205-6099

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	1. Call to Order – 6:00PM
	2. Adjustments to and Approval of the Agenda
	3. Visitors & Communications
	4. Consent Agenda
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	B. Clerk’s Office Licenses & Permits
	C. Designate Planning, Permitting and Assessing Services Director Janet Shatney as the Municipal Authorized Official for state/federal grant administration
10	D. Ratify two community members assigned to City Manager Search Committee
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34	B. Habbep dam project update (Friends of the Winooski)
40	C. Approve use of fund balance and Civic Center Improvement fund resources for Aud upgrade project
53	D. Report on 2025-26 Winter Warming Shelter and Emergency Cold Weather Overnight Shelter
64	E. State grant report from Housing & Homelessness Liaison
70	F. Flood Resiliency Plan annual review (Gustin)
	9. Upcoming Business
	10. Round Table
	11. Executive Session – collective bargaining, litigation
	11-a. Ratify AFSCME collective bargaining agreement
	12. Adjournment



City of Barre, Vermont

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Barre, VT 05641
www.barrecity.org

R. Nicolas Storrellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FROM: The Manager
DATE: May 29, 2026
SUBJECT: Packet Memo re: 6/2/2026 Council Meeting Agenda Items

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

Adjustments to the Agenda

None at this time.

4(C) Designate Planning, Permitting and Assessing Services Director Janet Shatney as the Municipal Authorized Official for state/federal grant administration

There is no memo in the packet for this agenda item. With the transition in the Manager's position, we are proactively requesting your approval to designate Planning, Permitting and Assessing Services Director Janet Shatney as the Municipal Authorized Official (MAO) for the purpose of state and federal grants administration. This will allow Janet to take administrative actions in both state and federal grants management software, such as submitting amendment requests, approving agreements, and complying with reporting requirements. This designation will allow grant work (such as NBRC and CDBG-DR) to continue without interruption and can be modified when a new permanent Manager is appointed.

4(F) Contract(s) for approval

There are contract(s) for approval/ratification as follows:

Service/Material	Vendor	Cost and Funding Source	Notes
City Manager search assistance	VLCT – Dom Cloud	Total cost is anticipated between \$15,330 - \$21,000 as follows: • \$12,000 flat fee • \$3,300 – \$9,000 range for direct costs (advertising, brochure design, background checks, travel)	This contract was approved by the Council at its May 19, 2026 meeting and is on the agenda for ratification.
4 Public Safety Building Roof Top Units (RTUs)	Alliance	\$44,498 from the Capital Improvement Fund	This completes the replacement of all RTUs at the public safety building. The City issued an RFP and received five bids. Alliance was the lowest cost and was responsive to our parameters.

8(A) Volunteer Appointment – Transportation & Public Works Committee

Joanne Reynolds has applied for membership on the Transportation & Public Works Committee. If her application is acceptable to the Council, I suggest she be appointed to a currently vacant seat with a June 30, 2028 expiration.

8(B) Habbep dam project update (Friends of the Winooski)

The City and the Friends of the Winooski has partnered for the removal of obsolete dams along the Stevens Branch. The Habbep Dam removal project has been designed and is ready to be commenced. Michel Braun, representing Friends of the Winooski, will attend the meeting to update the Council and public on the project, the design, and its flood mitigation benefits.

8(C) Approve use of fund balance and Civic Center Improvement Fund resources for Aud upgrade project

The packet includes a memo detailing the funding request to allow us to complete the core elements of the Auditorium restoration project. The project is primarily supported by a \$3.5M congressionally-directed spending (CDS) grant from Senator Sanders and \$250,000 in a Municipal Energy Resiliency Program (MERP) grant. Despite those resources, construction estimates have come in higher and we are requesting this funding support to be able to complete the core elements of the upgrade.

8(D) Report on 2025-26 Winter Warming Shelter and Emergency Cold Weather Overnight Shelter

City Housing & Homelessness Liaison Tess Taylor and Rev. Earl Kooperkamp will brief the Council on the 2025-2026 winter warming shelter and cold weather overnight shelters. This past winter, the overnight shelter was open more than twice as often as last winter. Tess, Rev. Kooperkamp and the many dedicated volunteers who staff the shelter did an exemplary job providing safe shelter for unhoused neighbors.

8(E) State grant report from Housing & Homelessness Liaison

The Agency of Human Services grant that allowed us to hire City Housing & Homelessness Liaison Tess Taylor has formally expired. The packet includes the final report she submitted to the Agency to close out the grant. This grant has been a tremendous success, and we eagerly await word on the additional funding from the state. Tess will brief Council on successes and lessons learned as a result of this grant.

8(F) Flood Resiliency Plan annual review (Gustin)

Councilor Gustin will lead the first meeting of the annual review of the Flood Resiliency Plan. The review includes:

- Status of plan components;
- Suggested projects for completion or change;
- Projects to move from future to present; and
- Additions to future projects.

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting

To be approved at the next Barre City Council Meeting

**Regular Meeting of the Barre City Council -Draft
Held May 19th, 2026, at 6pm
Council Chambers-Barre City Hall**

The warned Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Thomas Lauzon at 6:02 PM in the Council Chambers at City Hall, Barre, Vermont. In attendance were: From Ward I, Councilors Sonya Spaulding and Beth Hilgartner; from Ward II, Councilor Jeff Bergeron and Councilor Amanda Gustin; and from Ward III, Councilor Michael Deering and Don Routhier. City staff members present were City Manager Nicolas Storrellicastro, Clerk Cheryl Metivier

Adjustments to the Agenda – Add Donna Pulice to Cemetery Committee
Add Executive Session – personnel & union bargaining

Motion to approve of the agenda dated 5/19/2026 moved by Councilor Gustin, Seconded by Councilor Deering, approved.

2-a. The reading of Resolution #2026-06 In recognition of Deputy Chief Joe Aldsworth 19+ years of service to the city upon his retirement.

Visitors & Communications

Tess Taylor and Cathy Jamieson of the River Access Force invited Council and staff to a demonstration of river/water movement through rivers and channels. The display allows manipulation of water by changing scenarios and circumstances of the environment. The event will take place at the Vermont Granite Museum on Tuesday, May 26th at 4pm.

Bern Rose came to thank the Mayor, Thom Lauzon for running a fine campaign and offered her assistance in any capacity fit.

Consent Agenda

A. Approval of Minutes -CORRECTED

i. Meeting of 5/5/26

B. Clerk's Office Licenses & Permits-

- Amys Armoire-Fill-A-Bag Event- June 6th – 10am to 12pm
- Georges Dawgs-food truck

C. Approve HILP loan application

TIF Administrator Carol Dawes and the Manager requested approval of loan documents for the Stevens Branch Apartments bond. We are applying for funding through the recently enacted Housing Infrastructure Loan Program (HILP), through which we are getting very favorable rates. Part of the materials include approval of Resolution #2026-09.

D. Approve 2026-27 Local Emergency Management Plan

State law requires all municipal jurisdictions to review and update their Local Emergency

To be approved at the next Barre City Council Meeting

Management Plan (LEMP) annually and to formally re-adopt them between Town Meeting Day and June 1st. Current LEMPs are also required for municipalities to receive federal preparedness funds and increased state reimbursement through the Emergency Relief and Assistance Fund (ERAF).

E. Resolution #2026-07 Council Authorization for City Manager to sign the Stormwater Project Design/Engineering Grant Agreement

F. Resolution #2026-08 Council Authorization for City Manager to sign Turning Point Grant Agreement Planning Director Janet Shatney to execute grant agreements for Turning Point (for which Barre City is a pass-through) and our own stormwater planning CDBG-DR grant award.

G. Volunteer re-appointments – Cemeteries, Cow Pasture Stewardship, JEDIB, Neighborly Barre, TPW, and Unhoused Community Committees

- Cemeteries Committee: Starr LeCompte, Helen Long and Donna Pulice re-appointed to 2-year terms
 - Cow Pasture Stewardship Committee: Chris Russo-Fraysier and Emily Hoffman, re-appointed to 2-year terms
 - Justice, Equity, Diversity, Inclusion & Belonging Committee: William Toborg, Greg Quetel, Matt Mulligan and Carlos Pereira, re-appointed to 2-year terms expiring June 30, 2028
 - Neighborly Barre Committee: Ernie Drown, re-appointed to a 2-year term
 - Transportation & Public Works Committee: Ken Bauer, re-appointed to a 2-year term
 - Unhoused Community Committee: Kathi Partlow, Dan Barlow, and Beth Mueller, re-appointed to 2-year terms
- If approved by the City Council, all terms would end June 30, 2028.

H. Approval of Warranty Deed of Merger to combine the City's WWTF and Ice Rink properties into one parcel of land for the WWTF "headworks project"

The City's headworks upgrade at the Wastewater Treatment Facility will cross lot lines between the current facility and the lot where the North Barre Rink is located. We have been advised that the lots must be merged for the project. The packet includes a warranty deed to do just that.

I. Authorize the Manager to execute contract(s)-none

Motion to approve the Consent Agenda for 05/19/2026 was moved by Councilor Spaulding, seconded by Councilor Bergeron, approved.

4-a. Approve City Warrants

- i. Approve week of 5/20/26
- ii. Ratify week of 5/13/26

Motion to approve city warrants moved by Councilor Bergeron, seconded by Councilor Gustin – (Councilor Spaulding abstaining) approved.

City Clerk & Treasurer Report –

The elections went smoothly, and congratulations to all the winners. The Clerk's office is playing catch up on all the work set aside during the election May 12th, and the last quarter tax collection due May 15th.

Liquor/Cannabis Boards-

Cumberland Farms (North & South) 2nd Class Liquor / tobacco / tobacco sub

Gusto's- 1st Liquor / OSC

Meltdown- 1st Liquor / OSC

To be approved at the next Barre City Council Meeting

Motion to approve Liquor/Cannabis licensures moved by Councilor Bergeron, seconded by Councilor Gustin, approved

Managers' Report-

- DPW is working on water and sewer upgrades on Washington and Spaulding St and continued work on Camp St.
- The City wide appraisal preliminary value letters will be mailed on Friday, May 22nd.
- Thank you to voters for passing the budget and articles for the City to move forward.
- Paving projects are set to increase.

New Business;

New Business;

A. Organizational actions of new Council

i. Assign Councilor(s) to approve weekly warrants on non-meeting weeks

A motion to approve Mayor Lauzon to continue to approve weekly warrants was moved by Councilor Bergeron, seconded by Councilor Deering, approved.

ii. Appoint Deputy Mayor

A motion to approve Councilor Deering to continue to the role of Deputy Mayor was moved by Councilor Spaulding, seconded by Councilor Gustin, approved.

B. 2nd Reading Warned 6:30PM: Ordinance #2026-02 Winter Parking Ban Ordinance Update

(6:45pm)

The final approval from the City Council to making changes in ordinance pilot and to make permanent our weather dependent winter parking ban. Once approved the ordinance would be in effect 14 days from Saturday, May 23rds publication.

The motion to approve to make permanent the weather dependent winter parking ban ordinance was moved by Councilor Gustin, seconded by Councilor Hilgartner, approved.

C. Volunteer appointment – Parks & Rec Committee

Eddie Rousse has applied for membership on the Parks & Rec Committee to be appointed to a currently vacant seat with a June 30, 2028, expiration.

A motion to approve Eddie Rousse's appointment to the Parks & Recs Committee was moved by Councilor Bergeron, seconded by Councilor Spaulding, approved.

D. Flood Resiliency Plan – Community Microgrants

To be approved at the next Barre City Council Meeting

Councilor Gustin gave an update to the Council on the community microgrant program, which relates to a prior section of the plan related to community building opportunities. Looking for approval of funding for neighbors to host events within their neighborhoods. This project is meant to grow community connections.

With guidelines from the Parks & Recs committee and City staff Michelle Lebarge-Burke, applicants will be required and review in hopes the grants will be distributed evenly throughout the city wards and spaced out through to year. Each event receives \$250

A motion to approve the grant funding was moved by Councilor Deering, seconded by Councilor Hilgartner, approved.

E. City leadership transition planning

Dominic Cloud, the St Albans City Manager met with the Council to share information on the best practices in the search for a new city manager.

- Typically 3-5 month process
- Format brochures & advertisements
- Have predetermined questions
- Keep continuity
- Keeping confidentiality

The City is forming a search committee with a maximum of (7) members.

Motion to approve search Committee chaired by Councilor Gustin was moved by Councilor Deering, seconded by Councilor Spaulding, approved.

Motion to approve contracting VLCT for recruitment services was made by Councilor Spaulding, seconded by Councilor Hilgartner, approved.

Up Coming

Mayor Lauzon – Hosting a meeting in the North End.
Memorial Day Parade May 25th.
Discussion of property forfeiture after drug busts.

Councilor Spaulding– Suggested that the JEDIB committee review ordinances prior to readings or approval

Councilor Gustin – Food Resiliency Plan review- additions and ideas

Round Table

Mayor Lauzon –.

Councilor Routhier – Appreciates the work the DPW is conducting on the streets.

Councilor Spaulding – Election went well and encourages greater participation in future elections.

Councilor Bergeron- Elections were successful. Thought the turnout was terrible.

Councilor Gustin- pass

To be approved at the next Barre City Council Meeting
Councilor Hilgartner- Storm Drain mapping May 30th at 11am – Aldrich Library

Councilor Deering- Empty Bowl Project BCEMS cafeteria- Thursday, May 21st. Each bowl is \$10-\$12 dollars - all proceeds will go to local food shelf

Executive Session-Personnel – Bargaining Union

Motion for finding for executive session moved by Councilor Spaulding, Seconded by Councilor Hilgartner, approved

Motion to enter executive session moved by Councilor Hilgartner, Seconded by Councilor Spaulding, approved.

Entered executive session at 7:57pm

Motion to exit executive session moved by Councilor Bergeron, Seconded by Councilor Deering, approved

Motion to adjourn moved by Councilor Bergeron, seconded by Councilor Deering, approved

Meeting adjourned at 8:20 pm

Next regular meeting is scheduled for June 2nd, 2026, at 6pm.

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Cheryl Metivier, City Clerk



Volunteer Application Form

Full Name	Tracie A Lewis	Preferred Pronouns	
Home address	67 Westwood Parkway Barre VT 05641	Barre City Resident?	☐
E-mail Address			
Cell/Home Phone Number			

Position(s) you are applying for?

1. City Manager Search Committee
- 2.
- 3.

Have you attended a meeting of the public bodies you are applying for? ☐

Please describe why you are interested in the positions you are applying for. Include any special skills or qualifications that may be beneficial for the position.

Being the Executive Director of The Barre Partnership, I work closely with the City Manager, City staff, local businesses, community organizations, and residents on a regular basis. I was honored to serve on the hiring committee for Nicolas and found the process both rewarding and important for the future of our community. I would value the opportunity to again be part of the search for Barre's next City Manager. Through my role, I have gained extensive experience in

By signing below you acknowledge that all information provided is accurate and complete to the best of your ability, and you understand the City Council has the authority to remove members appointed to any City-created public bodies in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application

Tracie A. Lewis	5/19/2026
Sign here (or type your name for an electronic submission)	Date

For City Manager's Office Use Only

Appointed? ☐

Term of Appointment: From To

Being the Executive Director of The Barre Partnership, I work closely with the City Manager, City staff, local businesses, community organizations, and residents on a regular basis. I was honored to serve on the hiring committee for Nicolas and found the process both rewarding and important for the future of our community. I would value the opportunity to again be part of the search for Barre's next City Manager. Through my role, I have gained extensive experience in community engagement, economic development, event coordination, nonprofit leadership, public relations, grant management, and collaborative problem solving. I have worked with the community through significant challenges including COVID and multiple flooding events, while also helping lead initiatives focused on downtown revitalization, tourism, business support, and community connection. I believe my strong understanding of Barre's community, my ability to work collaboratively with diverse groups, and my commitment to the long-term success of the City would make me a valuable member of the committee.



Volunteer Application Form

Full Name Renita Marshall

Preferred Pronouns she/her

Home address 43 Elmwood Ave.

Barre City Resident? Yes

E-mail Address [REDACTED]

Cell/Home Phone Number [REDACTED]

Position(s) you are applying for?

1. City Manager Search Committee

2. [REDACTED]

3. [REDACTED]

Have you attended a meeting of the public bodies you are applying for? No

Please describe why you are interested in the positions you are applying for. Include any special skills or qualifications that may be beneficial for the position.

*Lifelong City resident who cares deeply about the future of Barre

*24 years of experience in state government, where I have worked extensively in public engagement, strategic planning, employee relations, and organizational management

*Founder and President of Renita Marshall Helping Hands Foundation and have developed relationships with all populations through the community, as well as local businesses

By signing below you acknowledge that all information provided is accurate and complete to the best of your ability, and you understand the City Council has the authority to remove members appointed to any City-created public bodies in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application

Renita Marshall

5/21/2026

Sign here (or type your name for an electronic submission)

Date

For City Manager's Office Use Only

Appointed? [REDACTED]

Term of Appointment: From [REDACTED]

To [REDACTED]

City Manager Search Committee

From Renita Marshall [REDACTED]
Date Thu 5/21/2026 12:29 PM
To Nicolas Storrellicastro <citymanager@barrecity.org>

 1 attachment (129 KB)
Volunteer Application Form -FEB 2026 UPDATE.pdf;

You don't often get email from renita.marshall@icloud.com. [Learn why this is important](#)

Dear City Manager Search Committee,

I am writing to express my interest in serving on the City Manager Search Committee. I have attached my application.

As a lifelong Barre resident, I care deeply about the future of our city and would welcome the opportunity to help identify a leader who is committed to transparency, collaboration, resilience, and strong community engagement.

Professionally, I bring more than 24 years of experience in state government, where I have worked extensively in public engagement, strategic planning, employee relations, and organizational management. I am also a Certified Public Manager, which has strengthened my skills in leadership, communication, problem-solving, and consensus-building. I am currently the Sr. Executive Assistant to the Executive Vice President of Operations at National Life Group; as an administrative partner, I work closely with a diverse global team of over 1000 teammates. These experiences have given me the ability to thoughtfully evaluate leadership qualities and understand the importance of effective public service, treating service as a product while respecting all differences.

In addition, I serve as Founder and President of the Renita Marshall Helping Hands Foundation. Through the Foundation, I have provided direct relief to families experiencing a temporary or unexpected financial hardship as well as helping to organize city-wide flood relief efforts following the devastating floods of 2023 and 2024. All this work involved collaborating with all populations throughout the community, including local businesses, volunteers, community organizations, and residents, to coordinate resources and respond to urgent needs. These experiences reinforce my commitment to Barre and highlight the importance of inclusive, compassionate, and effective leadership.

I have also worked in multiple capacities with the past two city managers, giving me valuable insight into the responsibilities and expectations of the role. I understand the importance of selecting a city manager who can effectively lead city operations, engage with residents, support employees, and help move Barre forward.

I would be honored to contribute my professional experience, community involvement, and dedication to Barre as a member of the City Manager Search Committee. Thank you for your consideration.

Sincerely,

Renita Marshall

Agenda Item #4-E June 2, 2026

Barre City Manager Job Description

Summary/Objective

The City Manager of the City of Barre, Vermont is the municipality's chief administrative officer and is responsible for the day-to-day operations of the City. Pursuant to the Charter of the City of Barre and 24 V.S.A. Chapter 37, the City Manager shall have general supervision of the affairs of the City and be the administrative head of all departments. The Manager reports to a City Council consisting of six elected Councilors and one elected Mayor, and has broad responsibility in the following areas: developing and overseeing the City budget, financial planning and management, personnel administration, facility management, procurement, public works, community development, and public relations.

Essential Functions

- Ensures the efficient and effective delivery of city services under broad policy guidance from the Council.
- Assists the Council with its policy-making process by regularly informing the Council of City affairs, identifying short- and long-term unmet needs, and emerging policy issues, and researching, analyzing, advising and recommending possible solutions to the Council.
- Attends all meetings of the City Council and prepares Council agendas and related materials.
- Prepares annual budget in collaboration with staff for presentation to the Council and oversees capital planning and budget programs.
- Ensures the Council is informed of financial conditions, current and future needs of the City, and makes reports as may be requested.
- Supports the coordination of activities between all City employees and departments, as well as City public bodies (i.e. boards and commissions) and performs other such duties as may be directed by the Council or situation, not inconsistent with the law, ordinances or the Employment Agreement.
- Oversees all aspects of personnel administration and exercises charter-granted authority with respect to personnel decisions, rules, regulations, policies and procedures in conjunction with the Human Resources Director.
- Ensures department heads and staff understand and implement City Council goals, ordinances, and administrative policies
- Fosters a work environment that is diverse, fair, and equitable.
- Supports City volunteers by providing regular communication and opportunities for training on relevant matters (e.g., public records, open meeting law, and ethics).
- Maintains working relationships with State officials and elected representatives and serves as the principal representative of the City with county, regional, and federal officials unless otherwise directed or delegated.
- Coordinates emergency management and disaster response resources according to existing emergency management planning and governing structures.
- Serves as primary contact with City attorney(s), including coordinating communication between the Council, counsel, and any relevant boards or commissions.
- Serves as the principal spokesperson for the City with the media.
- Leads team responsible for negotiating collective bargaining agreements.
- Oversees grant administration and overall responsibility for allocation of grant program funds and program management.
- Adheres to the ICMA code of ethics.

Necessary Knowledge, Skills, and Abilities

- Bachelor's degree in public administration, business or other relevant discipline, eight or more years' experience in public management and financial administration or any equivalent combination of education and experience, with some at a senior level.
- Proven management experience in a multi-functional organization;
- Demonstrated knowledge of the principles and operational practices of municipal government administration, and strategic planning.
- Working knowledge of municipal finance, human resources/personnel administration, municipal planning, community and economic development, public works, water and wastewater, public safety, recreation, and intergovernmental and legislative relations.
- Demonstrated ability to exercise independent judgement and discretion in making high-stakes administrative decisions, and to de-escalate charged situations.
- Demonstrated commitment to valuing diversity and contributing to an inclusive working environment.
- Experience preparing and managing budgets.
- Demonstrated ability to establish effective working relationships with employees, government partners, and the general public,
- Demonstrated ability to communicate effectively verbally and in writing.
- Demonstrated ability to lead effectively, delegate tasks and hold staff accountable.

Supervisory Responsibility

Administrative and functional supervision, direct and indirect, of all City employees (except elected and Council-appointed officials).

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Internal

Work is normally performed in a climate-controlled office environment, where exposure to conditions of extreme heat/cold, poor ventilation, fumes and gases is very limited. Noise level is moderate and includes sounds of normal office equipment (computers, telephones, etc.). No known environmental hazards are encountered in normal performance of job duties.

External

Limited external work may be required on occasion with limited exposure to hazardous conditions. Occasional exposure to inclement weather conditions may be required.

Position Type/Expected Hours of Work

This position is classified as exempt full-time. Standard days and hours of work are Monday through Friday, 7:30 a.m. to 4:30 p.m with a 1-hour lunch, though the Manager may establish an adjusted schedule if necessary. Due to the nature of the position, evening and limited weekend meetings will be required.

Travel

Local travel may be required between facilities, parks, job sites or vendors. Occasional travel to other locations for meetings or conferences.

Additional Eligibility Qualifications

The City Charter requires that the City Manager must reside in the City of Barre. This provision can be waived by the City Council and will be subject to negotiation with the successful candidate.

Work Authorization/Security Clearance (if applicable)

Must be authorized to legally work in the United States. Must be able to get to and from work on a consistent basis.

AAP/EEO Statement

City of Barre provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, or genetics. In addition to federal law requirements, City of Barre complies with applicable state and local laws governing nondiscrimination in employment in every location in which the City has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. The City of Barre expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of City of Barre's employees to perform their job duties may result in discipline up to and including discharge.

Other Duties

Please note that this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice.



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 6/2/26

Agenda Item No. 4-F

AGENDA ITEM DESCRIPTION: Authorize the Manager to execute contract(s)

SUBMITTING DEPARTMENT/PERSON: The Manager

STAFF RECCOMENDATION: Authorize the Manager to execute the contract(s) as described below

BACKGROUND INFORMATION:

We are requesting approval of the following contract(s) to provide or support critical City services.

Service/Material	Vendor	Cost and Funding Source	Notes
City Manager search assistance	VLCT – Dom Cloud	Total cost is anticipated between \$15,330 - \$21,000 as follows: • \$12,000 flat fee • \$3,300 – \$9,000 range for direct costs (advertising, brochure design, background checks, travel)	This contract was approved by the Council at its May 19, 2026 meeting and is on the agenda for ratification.
4 Public Safety Building Roof Top Units (RTUs)	Alliance	\$44,498 from the Capital Improvement Fund	This completes the replacement of all RTUs at the public safety building. The City issued an RFP and received five bids. Alliance was the lowest cost and was responsive to our parameters.

ATTACHMENT: (1) VLCT City Manager search assistance contract, (2) Alliance estimate

LEGAL AUTHORITY/REQUIREMENTS: [City of Barre Procurement Policy](#)

RECOMMENDED ACTION/MOTION:

Move to authorize the City Manager to execute contract(s) as described above.

**CITY OF BARRE
SERVICE AGREEMENT
WITH
VERMONT LEAGUE OF CITIES AND TOWNS**

THIS AGREEMENT, made and entered into as of May 19, 2026 by and between the Vermont League of Cities and Towns, hereinafter referred to as the "**LEAGUE**," and the City of Barre, Vermont, hereinafter referred to as the "**CITY**".

WHEREAS, the **CITY** has determined that there is a need for assistance in the recruitment for the position of City Manager.

WHEREAS, the **LEAGUE** will provide recruitment consulting assistance upon the terms and conditions of the mutual covenants, promises and agreements contained herein, the parties agree to the following:

A. IT IS MUTUALLY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. That this agreement shall become effective upon legislative action during a duly warned meeting by the **CITY** and the **LEAGUE**.
2. That the **LEAGUE** and **CITY** agree that the recruitment process for a City Manager will take between three (3) and six (6) months, though some processes may take longer.
3. That this agreement may be amended, in writing, by mutual consent of the **CITY** and the **LEAGUE**.
4. That the **LEAGUE** is an independent contractor and is not to be considered an employee of the **CITY** for any purpose.

B. THE LEAGUE AGREES TO PROVIDE THE FOLLOWING SERVICES AS NEEDED:

The **LEAGUE** will work with the **CITY** to provide the following services as needed:

1. Provide a consultant to manage, facilitate, and advise on the process and serve as principal administrative lead for the **CITY**.
2. Work with **CITY** to identify desired characteristics, attributes and qualifications to create a Position Profile.
3. Prepare a recruitment brochure that reflects the Position Profile and character of the community.
4. Review, revise or draft job description that aligns with recruitment brochure.
5. Recommend salary range based on recent experience, marketplace, and Position Profile.
6. Set a mutually agreeable recruitment timeline including deadlines for applications, interviews, second interviews and other associated critical milestones.
7. Draft and place advertisements in appropriate publications and on websites.
8. Receive, organize, and sort resumes for consideration by the **CITY**.
9. Draft proposed interview questions.

SA



10. Conduct preliminary review of potential candidates prior to interviews.
11. Conduct reference and background checks of the finalists and provide a written summary of those efforts to the **CITY**.
12. Serve as principal point of contact with applicants throughout the process.
13. Negotiate employment terms between **CITY** and candidate and work with the City Attorney to draft agreement.
14. Provide additional services as requested if intrinsically related to the City Manager selection process.

C. THE CITY AGREES AS FOLLOWS:

1. To provide all information necessary to conduct the recruitment process.
2. To, through legislative action (during a duly warned meeting), appoint a primary point of contact.
3. To make a final determination on which candidate to hire.
4. To honor the recruitment timeline.
5. To refrain from negotiating or communicating with candidates without knowledge of the **LEAGUE**.
6. To pay the **LEAGUE** for professional and administrative services:
 - a. A flat fee of \$12,000.00 for the **LEAGUE** consultant's time to deliver the services listed in item B.
 - b. Reimbursement for the direct costs of advertising, brochure design, background checks, travel, and expenses incurred during the project. (Estimated direct cost range: \$3,330 - \$9,000).
 - c. Contract fees and expenses shall be paid upon receipt of invoice from the **LEAGUE**.

D. INDEMNIFICATION

The **CITY** agrees to indemnify, defend, and hold harmless the **LEAGUE** and its employees from and against any and all claims, actions, demands and lawsuits (together "claims") and all resulting costs, liabilities, damages and expenses including reasonable attorneys' fees (together "liabilities") allegedly arising in whole or in part from any act or omission by the **LEAGUE** related to the services performed for the **CITY**.

E. LIMITATION OF LIABILITY AND DAMAGES

In no event shall the **LEAGUE's** liability and damages to the **CITY** for any claim made against the **LEAGUE** related in any manner to the services performed, or not performed, by the **LEAGUE** for the **CITY** exceed the amount of compensation the **LEAGUE** has received from the **CITY** for work performed under this Agreement. In no event shall the **LEAGUE** be liable to the **CITY** for any indirect, special or consequential damages, nor for any claim against the **LEAGUE** by any person or entity arising from or in any way related to this Service Agreement.

A



The provisions hereof are binding on the parties hereto, their successors and assigns.

VERMONT LEAGUE OF CITIES AND TOWNS

BY: Ted Brady
Ted Brady, Executive Director, VLCT

DATE: 5/21/20

CITY OF BARRE

BY: Thom Lauzon
Thom Lauzon, Mayor, City of Barre

DATE: 5/12/20





Date:	5/5/2026		
Submitted to:	Nicolas Storellicastro City of Barre Barre, Vermont	Job/Project:	Replacement of RTU-2, RTU-3, RTU-6, and RTU-7 at Public Safety
We hereby submit the following:			
1. Lockout/tag out electrical to each rooftop unit. 2. Furnish crane to remove old rooftop units and set new rooftop units. 3. Recover refrigerant and dispose of all 4 rooftop units properly. 4. Furnish and install (1) Carrier 2-ton AC only rooftop unit (RTU-2) with curb adapter and economizer. 5. Furnish and install (1) Carrier 3-ton AC only rooftop unit (RTU-3) with economizer. 6. Furnish and install (2) Carrier 2.5-ton AC only rooftop units (RTU-6 & RTU-7) with curb adapters and economizers. 7. Connect to existing electrical (re-use disconnects and convenience outlets). 8. Connect to existing controls. (See exclusion below) 9. Restore electrical to each rooftop unit. 10. Start and test each rooftop unit for proper operation and complete necessary startup documentation.			
Option #1: Furnish and install new electrical disconnects for each new rooftop unit. (Add \$900 to quoted price below)			
<i>Signature for approval of Option #1</i>			
Notes: All work to be completed during normal business hours of 7:30 AM – 4:00 PM.			
Exclusions: All new electrical services from panel to the roof, new disconnects, all roofing repairs, all controls upgrades and BMS programming if necessary, and anything else outside this scope of services.			
Warranty: Alliance Mechanical will provide 1-year labor warranty for replacement of any failed parts “only if” a PM agreement is in place for maintaining the new rooftop units. Each rooftop unit comes with a 1-year standard parts warranty and a 5-year compressor warranty through Carrier.			
We propose to complete the above referenced work for the amount of: (Price below is valid for 60-days from date of quote)			
Forty-Four Thousand Four Hundred Ninety-Eight Dollars		\$ 44,498.00	
Payment terms: Net 30			
All materials are guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.			
Mark Luman HVAC Installation Manager Authorized Signature: <i>Mark R. Luman</i>		Note: This proposal may be withdrawn by us if not accepted within ____15____ days.	
Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified above. Payment will be made as outlined above. If Alliance Mechanical undertakes collection of delinquent accounts, the customer agrees to promptly pay the balance due plus any and all costs of collection, including court costs, interest and reasonable attorney's fees.			
Date of Acceptance _____		Authorized Signature: _____	

6 David Drive, Essex Jct., Vermont 05452 - 11 Interchange Drive, West Lebanon, NH 03784
62 North Shrewsbury Road, North Clarendon, VT 05759 – 60 Trade Road, Plattsburgh, NY 12901
Phone: 802-864-4000 Fax: 802-857-5019

Approval of City of Barre Warrants for
Accounts Payable and Payroll

To the City Treasurer of the City of Barre, by my signature below I acknowledge approval of the accounts payable, and payroll warrants for week 2026-22, effective May 27th, 2026

AP Check Register dated 05/27/2026	\$2,186,670.90
Payroll dated 05/27/2026	<u>\$182,668.76</u>
TOTAL	\$2,369,339.66

By order this 26th day of May, 2026.

Signature

Printed name and title

05/26/26

City of Barre Accounts Payable

Page 1 of 6

11:32 am

Warrant/Invoice Report # 25-97

Louis.Falcaro

By check number for check acct 01(GENERAL FUND) and check dates 05/27/26 thru 05/27/26

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

01142 AFLAC							
	PR 05272026	PR WE 05/22/2026	001-2000-240.0019	AFLAC PAYABLE	0.00	164.00	160307
	PR 052726A	PR WE 05/22/2026	001-2000-240.0019	AFLAC PAYABLE	0.00	569.48	160307
					-----	-----	
					0.00	733.48	
01003 ALDRICH PUBLIC LIBRARY							
	05222026	4th Quater Taxes	001-7010-220.0420	ALDRICH LIBRARY	0.00	74,245.00	160351
01060 AMAZON CAPITAL SERVICES							
	1QDTMKFN67XN	Tide Pods & Gloves	001-6040-340.0940	CLOTHING	0.00	44.78	160352
	1QDTMKFN67XN	Tide Pods & Gloves	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	323.25	160352
					-----	-----	
					0.00	368.03	
23018 AUBUCHON HARDWARE							
	4908970	Wire Sjow	003-8300-320.0743	TRUCK MAINT	0.00	35.80	160353
02131 BARRE UNIFIED UNION SCHOOL DISTRIC							
	05222026	4th Quater Taxes	001-4005-405.4005	GENERAL TAXES	0.00	1800,974.84	160354
02293 BCBSVT							
	224805160	Monthly Preimum 6/26	001-9020-110.0151	HEALTH INSURANCE	0.00	179,192.98	160312
02027 BOUND TREE MEDICAL LLC							
	86022520	Medical Supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	153.21	160313
	86165004	Medical Supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	165.88	160313
					-----	-----	
					0.00	319.09	
03062 C FORD PROFESSIONAL LETTERING							
	15961	Ice Screen Banner	048-8000-320.0762	BOR BANNER EXP	0.00	310.75	160314
03043 CASELLA WASTE MGT INC							
	3274827	Trash Removal	002-8220-200.0213	RUBBISH REMOVAL	0.00	174.90	160315
	3278262	Dumpster Removal	002-8220-200.0213	RUBBISH REMOVAL	0.00	1,300.57	160315
	698875	Green-up Bulk Removal	048-7200-320.0745	CVSWMD GREEN-UP DAY GRANT	0.00	477.11	160315
					-----	-----	
					0.00	1,952.58	
03124 CENTRAL VERMONT MEDICAL CENTER							
	4222069	Medical Supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	280.14	160316
	4244896	Medical Supplies	001-6040-350.1054	MEDICAL SUPPLIES	0.00	219.40	160316
	BAXTER HC	Software Licenses	001-6040-350.1054	MEDICAL SUPPLIES	0.00	160.00	160316
	MARCH	Pharmacy Charges	001-6040-350.1054	MEDICAL SUPPLIES	0.00	257.21	160316
					-----	-----	
					0.00	916.75	
03446 CINTAS CORPORATION NO. 2							
	4269452662	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	36.48	160317

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City of Barre Accounts Payable

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Warrant/Invoice Report # 25-97

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	4269452662	Uniforms	001-8050-340.0940	CLOTHING	0.00	129.20	160317
	4269452662	Uniforms	002-8200-340.0940	CLOTHING	0.00	53.99	160317
	4269452662	Uniforms	003-8300-340.0940	CLOTHING	0.00	50.99	160317
					0.00	270.66	
01136	CORPORATE BILLING LLC						
	X40105154801	Lamp	003-8330-320.0743	TRUCK MAINT	0.00	67.92	160318
	X40105168201	Tube Assy	003-8330-320.0743	TRUCK MAINT	0.00	156.76	160318
					0.00	224.68	
03995	DEWOLFE ENGINEERING ASSOCIATES INC						
	260238 24224	Structural Engineering	050-5810-360.1160	2020 560K BOND	0.00	20,355.00	160319
04095	DUFRESNE GROUP						
	2026-301	Project:Berlin St	002-8620-510.1400	1.7M BOND - MULTI-USE EQU	0.00	540.00	160320
	2026-364	General Services	002-8200-120.0173	PROFESSIONAL SERVICES	0.00	1,110.00	160320
	2026-394	Cobble Hill	002-8200-320.0750	MAIN LINE MAINT	0.00	522.50	160320
	2026-395	Ayers St Basic	002-8200-320.0750	MAIN LINE MAINT	0.00	1,760.00	160320
	2026-396	Ayer St	002-8200-120.0173	PROFESSIONAL SERVICES	0.00	712.50	160320
	2026-444	Seminary St	002-8200-120.0173	PROFESSIONAL SERVICES	0.00	3,402.00	160320
					0.00	8,047.00	
05069	EDWARD JONES						
	PR 05272026	PR W/E 05/22/2026	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	160321
05059	ENDYNE INC						
	576479	Barre Weekly 05/07/26	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	210.00	160322
	576610	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	125.00	160322
	577112	Barre Weekly 05/13/2026	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	210.00	160322
					0.00	545.00	
05007	EVERETT J PRESCOTT INC						
	6637950	Saddle & Wrench Set	001-8050-350.1064	SUPPLIES - SS	0.00	85.87	160323
	6637950	Saddle & Wrench Set	002-8200-350.1060	SMALL TOOLS	0.00	461.57	160323
	6638091	Inflatable Test Ball	003-8300-320.0750	MAIN LINE MAINT	0.00	182.55	160323
					0.00	729.99	
06949	FITGERALD ENVIRONMENTAL ASSOCIATES						
	26030-01	Data Collection & Mapping	050-5810-360.1160	2020 560K BOND	0.00	1,223.75	160324
07203	GATES SALVAGE INC						
	89149	(4) Loads of Scrap Tires	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,442.50	160325
	89151	(2) Loads of Scrap Tires	001-8050-320.0743	TRUCK MAINT - STS	0.00	552.50	160325
					0.00	1,995.00	
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR 05272026	PR W/E 05/22/2026	001-2000-240.0006	ANNUITY PAYABLE	0.00	461.62	160326

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City of Barre Accounts Payable

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Warrant/Invoice Report # 25-97

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
07006 GREEN MT POWER CORP							
	04971	050826 E Cobb Hl 04/08-05/08/26	002-8220-200.0205	ELECTRICITY-FIRE DISTRICT	0.00	378.58	160327
	10586	051126 Nelson St Prv 4/10-5/9/26	002-8220-200.0203	ELECTRICITY-NELSON PV	0.00	65.18	160327
	14971	050826 Rt 302 PRV 04/08-05/08/26	002-8220-200.0209	ELECTRICITY-RT 302 POLE	0.00	32.25	160327
	40586	051426 Historic Lts 0414-051426	001-6060-200.0210	ELECTRICITY	0.00	471.77	160327
	57591	050826 Hill/Washington 0408-0508	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	80.62	160327
	60586	051426 Summer/Elm 4/14-5/14	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	64.50	160327
					0.00	1,092.90	
08001 HACH CO							
	14979093	Ascorbic Acid	002-8220-320.0737	LAB MAINT	0.00	400.75	160328
	14981413	Phosphate	002-8220-320.0737	LAB MAINT	0.00	217.05	160328
	14983040	Spadns Reagent	002-8220-320.0737	LAB MAINT	0.00	80.39	160328
	14984098	Toc THT + LR	002-8220-320.0737	LAB MAINT	0.00	599.20	160328
	14989859	Reactive Phosphate	003-8330-320.0737	LAB MAINT	0.00	372.20	160328
	14992831	Alkalinity TNT	002-8220-320.0737	LAB MAINT	0.00	87.85	160328
	14999141	Detergent	003-8330-320.0737	LAB MAINT	0.00	86.35	160328
					0.00	1,843.79	
09066 IDEXX DISTRIBUTION INC							
	3200409683	Gamma IRRAD	003-8330-320.0737	LAB MAINT	0.00	336.47	160329
16048 JP MORGAN CHASE							
	20026262	Equipment Purchase	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	99.00	160330
12054 LAWSON PRODUCTS INC							
	9313471154	Supplies	001-8050-350.1061	SUPPLIES - GARAGE	0.00	285.25	160331
12011 LENNYS SHOE & APPAREL							
	3594550	J. Cadorette Clothing	003-8330-340.0940	CLOTHING	0.00	605.48	160332
	3594580511	B. Guyette Clothing	003-8330-340.0940	CLOTHING	0.00	298.95	160332
	3594703	J. Martel Clothing	002-8220-340.0940	CLOTHING	0.00	249.96	160332
					0.00	1,154.39	
13917 M & T BANK							
	05112026	St of Vt Revolving Fund	002-2000-230.0300	VT MUN BD -HYDRO-RF3-285	0.00	9,298.19	160333
13904 MAPLE TREE BIOMEDICAL LLC							
	2411	Annual Calibrations	001-6040-350.1054	MEDICAL SUPPLIES	0.00	476.25	160334
13075 MCWILLIAM JAMES							
	05272026	04/30-05/21/26 22.5 hrs	048-8000-320.0762	BOR BANNER EXP	0.00	562.50	160335
13986 MERCURE JASON OR CITY OF BARRE							
	05072026	Credit Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	300.00	160336

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City of Barre Accounts Payable

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Warrant/Invoice Report # 25-97

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

13189 MILES SUPPLY INC							
	101048	Blade	002-8200-350.1060	SMALL TOOLS	0.00	383.33	160337
14017 NATIONAL FRATERNAL ORDER OF POLICE							
	PR 05062026	PR W/E 5/1/26	001-2000-240.0007	UNION DUES PAYABLE	0.00	427.98	160338
	PR 05132026	PR W/E 5/9/26	001-2000-240.0007	UNION DUES PAYABLE	0.00	427.98	160338
	PR 05202026	PR W/E 05/15/2026	001-2000-240.0007	UNION DUES PAYABLE	0.00	427.98	160338
	PR 05272026	PR W/E 05/22/2026	001-2000-240.0007	UNION DUES PAYABLE	0.00	427.98	160338
					-----	-----	
					0.00	1,711.92	
14016 NELSON ACE HARDWARE							
	307078	Chip Brush	002-8200-350.1060	SMALL TOOLS	0.00	19.12	160339
	307211	Syringe	002-8220-320.0737	LAB MAINT	0.00	15.34	160339
	307346	Cutter Set & Hole Saw	002-8200-320.0755	SERVICES MAINT (CURBS)	0.00	80.97	160339
	307445	Metal Cut Wheel	002-8200-350.1060	SMALL TOOLS	0.00	27.32	160339
	307468	Tie Down ratchet	001-8050-350.1060	SMALL TOOLS	0.00	21.84	160339
					-----	-----	
					0.00	164.59	
15020 O'REILLY AUTOMOTIVE INC							
	566-446889	Rack, Brackets & Light	003-8300-320.0743	TRUCK MAINT	0.00	555.00	160340
	5666-446614	Floor Matt	003-8300-320.0743	TRUCK MAINT	0.00	141.06	160340
	5666-446617	Tri Ball	003-8300-320.0743	TRUCK MAINT	0.00	135.00	160340
	5666-446865	Fire Extinguisher	003-8300-320.0743	TRUCK MAINT	0.00	78.98	160340
	5666-447180	Brake Pads & Rotors	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	309.98	160340
	5666-447219	Blue Def	001-8050-320.0743	TRUCK MAINT - STS	0.00	19.10	160340
	5666-447377	Blue Def	001-8050-320.0743	TRUCK MAINT - STS	0.00	25.78	160340
	5666-447580	Brake Pads & Rotors	003-8300-320.0743	TRUCK MAINT	0.00	533.20	160340
	5666-447581	Press Switch	003-8300-320.0743	TRUCK MAINT	0.00	40.64	160340
	5666-447852	Sealed Beam	001-8050-320.0743	TRUCK MAINT - STS	0.00	15.28	160340
					-----	-----	
					0.00	1,854.02	
18004 REYNOLDS & SON INC							
	3466051	Latex Gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	347.34	160342
19210 S D IRELAND CONCRETE CONSTRUCTION							
	125391	Comm Exterior	003-8300-320.0750	MAIN LINE MAINT	0.00	7,106.00	160343
19418 SANEL NAPA							
	427027	Hydraulic & Oil Filters	001-8050-320.0743	TRUCK MAINT - STS	0.00	56.93	160344
	427080	Air & Fuel Filters	001-8050-320.0743	TRUCK MAINT - STS	0.00	180.85	160344
	427082	Grease & Fuel Cap	001-8050-320.0743	TRUCK MAINT - STS	0.00	192.66	160344
	427093	Oil, Air & Fuel Filters	001-8050-320.0743	TRUCK MAINT - STS	0.00	126.99	160344
	427101	Anti-Freeze	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	20.98	160344
	427112	Right Angle & Marker	001-8050-320.0743	TRUCK MAINT - STS	0.00	19.48	160344
					-----	-----	
					0.00	597.89	
19488 STONE KORY OR CITY OF BARRE							
	05042026	Credit Refund	002-2000-200.0234	REFUND OVERPAYMENT-T/C	0.00	17.54	160345

05/26/26

City of Barre Accounts Payable

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Warrant/Invoice Report # 25-97

Louis.Falcaro

By check number for check acct 01 (GENERAL FUND) and check dates 05/27/26 thru 05/27/26

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
21010 UNITED STEELWORKERS							
	PR 05062026	PR W/E 5/1/26	001-2000-240.0007	UNION DUES PAYABLE	0.00	240.89	160346
	PR 05132026	PR W/E 5/9/26	001-2000-240.0007	UNION DUES PAYABLE	0.00	240.49	160346
	PR 05202026	PR W/E 05/15/2026	001-2000-240.0007	UNION DUES PAYABLE	0.00	237.88	160346
	PR 05272026	PR W/E 05/22/2026	001-2000-240.0007	UNION DUES PAYABLE	0.00	244.87	160346
					0.00	964.13	
21055 USABBLUEBOOK							
	01037691	Flask & Bottle Brush	003-8330-320.0737	LAB MAINT	0.00	120.99	160347
	01038345	Drierite Anhydrous	003-8330-320.0737	LAB MAINT	0.00	199.25	160347
					0.00	320.24	
22229 VAIL BRAEDON							
	05212026	Reimburse for Travel/meal	001-6050-130.0182	TRAVEL/MEALS	0.00	459.75	160348
22095 VMERS DB							
	PR 05062026	PR W/E 5/1/26	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	15,571.38	160349
	PR 05132026	PR W/E 5/9/26	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	15,417.42	160349
	PR 052026	PR W/E 05/15/2026	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	15,757.75	160349
	PR 05272026	PR W/E 05/22/2026	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	17,036.86	160349
					0.00	63,783.41	
25001 YIPES! CORP OF CENTRAL VERMONT INC							
	40408	Graphics on Clothing	003-8330-340.0940	CLOTHING	0.00	510.00	160350

05/26/26

11:32 am

City of Barre Accounts Payable

Warrant/Invoice Report # 25-97

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Louis.Falcaro

By check number for check acct 01 (GENERAL FUND) and check dates 05/27/26 thru 05/27/26

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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Report Total

2186,670.90

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To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ *2,186,670.90
Let this be your order for the payments of these amounts.

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

5/27/2026

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,465.38	106.83	82.87	19.38	45.11	0.00	82.87	19.38
4	Amaral, Anthony C.	792.28	17.30	49.12	11.49	12.00	0.00	49.12	11.49
163	Baker, Brian L	2,203.20	214.21	131.29	30.70	105.98	0.00	131.29	30.70
206	Baker, Tom M	1,766.81	96.67	106.14	24.82	62.58	0.00	106.14	24.82
6	Baril, James A.	1,679.20	134.08	89.03	20.82	43.55	0.00	89.03	20.82
241	Beatty, Kory A	1,003.60	57.35	55.42	12.96	21.71	0.00	55.42	12.96
7	Benjamin, Kenneth S.	1,350.58	136.68	81.67	19.10	44.33	0.00	81.67	19.10
8	Bennington, William A.	2,096.32	214.39	123.55	28.89	71.71	0.00	123.55	28.89
9	Benson, Nicholas J.	1,791.40	201.17	107.34	25.10	63.68	0.00	107.34	25.10
242	Besette, James R	1,285.86	94.75	75.90	17.75	38.47	0.00	75.90	17.75
11	Blackshaw, Brook W.	1,863.00	166.73	108.41	25.35	57.41	0.00	108.41	25.35
204	Blouin, Trevor J	1,630.06	79.39	97.23	22.74	37.99	0.00	97.23	22.74
155	Brault, Marcel T	2,075.50	269.54	128.68	30.09	77.33	0.00	128.68	30.09
17	Brown, Anderson C.	2,908.94	449.47	177.77	41.57	150.86	0.00	177.77	41.57
19	Bullard, Don A.	1,424.62	182.99	88.33	20.66	59.32	0.00	88.33	20.66
243	Cadorette, Jonathan A	1,136.80	53.76	58.33	13.64	19.13	0.00	58.33	13.64
21	Carminati Jr., Joel F.	1,151.60	32.28	66.23	15.49	23.97	0.00	66.23	15.49
22	Cetin, Matthew J.	2,822.63	218.81	163.91	38.34	82.20	0.00	163.91	38.34
194	Cetin, Mattie	57.00	0.00	3.53	0.82	0.00	0.00	3.53	0.82
23	Charbonneau, Michael J.	1,950.52	186.09	105.88	24.76	59.15	0.00	105.88	24.76
227	Chism, Benjamin C	1,092.80	0.00	65.00	15.20	12.30	0.00	65.00	15.20
26	Collins, April M.	1,017.60	67.91	60.93	14.25	28.13	0.00	60.93	14.25
235	Conrad, Dylan J	962.40	65.91	59.67	13.95	27.58	0.00	59.67	13.95
27	Copping, Nicholas R.	2,800.00	371.26	162.02	37.89	114.06	0.00	162.02	37.89
28	Cruiger, Eric J.	3,224.27	471.45	191.00	44.66	144.25	0.00	191.00	44.66
29	Cushman, Brian K.	2,237.20	126.81	127.12	29.73	42.91	0.00	127.12	29.73
229	Davis, Robin L	1,058.00	52.82	61.63	14.41	23.13	0.00	61.63	14.41
31	Dawes, Carolyn S.	1,050.00	94.00	65.10	15.22	29.17	0.00	65.10	15.22
33	Degreenia, Catherine I	218.20	9.40	13.52	3.16	4.78	0.00	13.52	3.16
34	Demell, William M.	1,352.00	118.90	76.67	17.93	39.00	0.00	76.67	17.93
173	DeRose, TJ T	5,538.56	846.09	341.69	79.91	276.61	0.00	341.69	79.91
35	Dexter, Donnel A.	1,547.57	174.77	86.85	20.31	55.76	0.00	86.85	20.31
36	Dodge, Shawn M.	1,150.29	94.75	67.59	15.80	31.44	0.00	67.59	15.80
38	Drown, Jacob D.	1,973.20	222.05	114.55	26.79	69.94	0.00	114.55	26.79
39	Durgin, Steven J.	2,297.07	210.38	129.79	30.36	66.44	0.00	129.79	30.36
40	Eastman Jr., Larry E.	6,230.40	906.95	373.33	87.32	281.86	0.00	373.33	87.32
215	Elrick, Christopher	1,547.16	125.98	95.93	22.43	52.04	0.00	95.93	22.43
245	Falcaro, Louis Michael	1,237.17	54.78	76.70	17.94	31.11	0.00	76.70	17.94
42	Farnham, Brian D.	2,490.34	331.22	151.17	35.35	102.69	0.00	151.17	35.35
231	Faucher, Marcella J	1,876.85	0.00	108.48	25.37	15.56	0.00	108.48	25.37

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

5/27/2026

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
43	Fecher, Jesse T.	1,902.95	178.21	115.04	26.90	67.70	0.00	115.04	26.90
233	Flanders, Kristin L	1,038.00	68.00	64.36	15.05	28.16	0.00	64.36	15.05
44	Fleury, Jason R.	1,868.11	194.49	102.92	24.07	61.67	0.00	102.92	24.07
189	Forsell, Christopher A	1,624.70	64.70	88.59	20.71	33.88	0.00	88.59	20.71
45	Frey, Jacob D.	2,724.87	345.82	157.18	36.76	100.21	0.00	157.18	36.76
203	Frey, Matthew J	1,579.80	132.22	97.95	22.90	53.91	0.00	97.95	22.90
205	Galiano, Jeanne M	1,749.20	152.42	103.55	24.22	59.97	0.00	103.55	24.22
46	Gaylord, Amos R.	2,182.65	256.43	127.60	29.84	80.25	0.00	127.60	29.84
47	Gilbert, David P.	1,301.20	128.74	79.23	18.53	41.95	0.00	79.23	18.53
239	Gilbert, Patrick C	1,070.00	71.49	62.99	14.73	29.13	0.00	62.99	14.73
49	Guyette, Brandon L.	2,154.95	259.29	129.78	30.35	92.03	0.00	129.78	30.35
247	Haggett, Todd J	1,096.80	80.97	68.00	15.90	31.78	0.00	68.00	15.90
50	Hastings III, Clark H.	1,115.85	91.86	63.45	14.84	29.28	0.00	63.45	14.84
156	Hayden, Gregory William	1,607.10	169.93	97.20	22.73	47.45	0.00	97.20	22.73
222	Hebert, Liam A	4,344.62	756.98	269.37	63.00	247.24	0.00	269.37	63.00
52	Hedin, Laura T.	1,563.04	143.67	90.97	21.27	45.03	0.00	90.97	21.27
54	Herring, Jamie L.	2,082.82	242.68	124.81	29.19	87.05	0.00	124.81	29.19
55	Hoar, Brian W.	2,055.24	87.11	113.50	26.55	40.14	0.00	113.50	26.55
188	Hood, James R	1,400.80	87.20	83.12	19.44	28.84	0.00	83.12	19.44
169	Isabelle, Jeffrey D	612.00	51.36	37.94	8.88	17.97	0.00	37.94	8.88
167	Isabelle, Pierre D	815.00	100.72	50.53	11.82	64.77	0.00	50.53	11.82
59	Kelly Jr, Joseph E.	1,258.01	34.49	64.94	15.19	14.27	0.00	64.94	15.19
226	Kimball, Christina R	2,019.23	165.24	119.97	28.06	68.50	0.00	119.97	28.06
184	Kirby, Kristopher J	1,210.00	65.16	62.81	14.69	21.59	0.00	62.81	14.69
174	Kuras, Sarah V	1,757.92	191.26	104.31	24.39	60.70	0.00	104.31	24.39
165	La Barge-Burke, Michelle J	1,250.01	83.92	74.12	17.33	32.60	0.00	74.12	17.33
62	Lane, Zebulyn M.	1,531.55	172.76	92.58	21.65	55.15	0.00	92.58	21.65
217	LePage, Jesse C	1,289.20	95.31	76.20	17.82	38.78	0.00	76.20	17.82
64	Lowe, Robert L.	2,326.08	206.39	132.40	30.96	63.96	0.00	132.40	30.96
65	Machia, Delphia L.	1,366.08	129.27	84.04	19.65	38.20	0.00	84.04	19.65
218	Madison, Michael M	1,081.00	71.40	62.99	14.73	29.11	0.00	62.99	14.73
67	Mahoney, Brandyn A.	1,190.00	100.88	73.78	17.26	41.84	0.00	73.78	17.26
68	Maloney, Jason F.	1,396.80	97.82	78.48	18.36	34.82	0.00	78.48	18.36
70	Martel, Joell J.	1,523.61	129.53	82.22	19.23	42.19	0.00	82.22	19.23
72	McTigue, Peter J.	620.00	0.08	38.44	8.99	13.18	0.00	38.44	8.99
234	Messier, Michelle J	1,068.00	11.93	53.57	12.53	17.15	0.00	53.57	12.53
73	Metivier, Cheryl A.	1,174.00	98.36	67.05	15.68	31.09	0.00	67.05	15.68
77	Morris, Scott D.	1,388.85	150.50	86.10	20.14	63.89	0.00	86.10	20.14
78	Morrison, Camden A.	2,337.27	283.80	134.61	31.48	88.47	0.00	134.61	31.48
79	Morse, Bradley P.	89.85	0.00	5.57	1.30	0.48	0.00	5.57	1.30

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

5/27/2026

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
80	Mott, John C.	449.67	31.88	27.88	6.52	12.54	0.00	27.88	6.52
230	Mullen, Christopher P	1,277.86	99.97	78.56	18.38	34.49	0.00	78.56	18.38
183	Placey-Noyes, Tyler C	1,162.80	69.40	62.29	14.57	28.55	0.00	62.29	14.57
88	Poirier, Holden R.	1,811.17	213.30	110.91	25.93	67.32	0.00	110.91	25.93
244	Porter, Renee N	1,092.80	68.74	66.05	15.44	28.36	0.00	66.05	15.44
89	Pouliot, Brooke L.	1,258.40	86.93	78.02	18.24	31.78	0.00	78.02	18.24
90	Pretty, Alyssa A.	1,156.00	74.40	68.52	16.03	29.95	0.00	68.52	16.03
91	Protzman, Todd A.	618.13	42.18	38.33	8.97	14.70	0.00	38.33	8.97
93	Pullman, David L.	1,017.60	78.73	61.39	14.35	24.90	0.00	61.39	14.35
212	Rea, Cara L	1,024.40	64.77	59.33	13.88	27.26	0.00	59.33	13.88
95	Reale, Michael R.	1,518.40	156.86	94.14	22.02	50.39	0.00	94.14	22.02
97	Rivard, Sylvie R	1,149.21	95.09	65.25	15.26	30.18	0.00	65.25	15.26
99	Rubalcaba, David T.	2,338.05	296.82	138.29	32.34	92.37	0.00	138.29	32.34
228	Russell, Peter L	1,092.80	67.09	64.29	15.03	27.90	0.00	64.29	15.03
101	Ryan, Patty L.	1,524.00	136.08	94.49	22.10	62.06	0.00	94.49	22.10
147	Ryan, Robert E	191.24	0.00	11.86	2.78	11.00	0.00	11.86	2.78
214	Sabens, Christopher S	1,102.62	64.65	59.59	13.94	27.22	0.00	59.59	13.94
103	Seaver, Debbie L.	1,278.80	140.08	65.70	15.36	48.24	0.00	65.70	15.36
104	Shatney, Janet E.	1,851.60	123.88	104.68	24.48	41.38	0.00	104.68	24.48
202	Sheltra, Kimberly A	1,086.00	94.48	67.33	15.75	26.38	0.00	67.33	15.75
105	Smith, Clint P.	1,278.80	109.85	73.29	17.14	34.47	0.00	73.29	17.14
151	Smith, Michael P	1,142.80	53.95	64.86	15.17	20.76	0.00	64.86	15.17
185	Stanley, Gavin P	1,299.89	97.93	77.59	18.15	40.22	0.00	77.59	18.15
193	Stigall, Gretchen	1,127.60	92.01	63.49	14.85	29.28	0.00	63.49	14.85
148	Storellicastro, Nicolas R	2,624.40	224.49	162.71	38.05	72.61	0.00	162.71	38.05
110	Strassberger, Kirk E.	2,322.60	171.60	133.52	31.23	56.24	0.00	133.52	31.23
187	Taylor, Therese M	1,310.40	88.86	77.11	18.03	35.23	0.00	77.11	18.03
112	Tillinghast, Zachary M.	2,356.03	273.68	133.86	31.31	85.43	0.00	133.86	31.31
113	Tucker, Randall L.	1,885.47	168.19	105.44	24.66	52.39	0.00	105.44	24.66
114	Tucker, Russell W.	1,632.51	138.88	90.22	21.10	39.80	0.00	90.22	21.10
223	Tucker, Samuel E	1,116.40	78.57	66.84	15.63	31.11	0.00	66.84	15.63
115	Vail, Braedon S.	2,368.40	237.12	146.32	34.22	91.73	0.00	146.32	34.22
180	Webster, James P	1,194.45	87.47	66.60	15.58	40.80	0.00	66.60	15.58
246	Wortkoetter, Benjamin	437.12	12.75	27.10	6.33	12.11	0.00	27.10	6.33
186	Young, Arthur D	1,446.80	56.49	78.45	18.34	31.59	0.00	78.45	18.34
REPORT TOTAL		182,668.76	16,907.48	10,735.93	2,510.73	5,960.36	0.00	10,735.93	2,510.73



Volunteer Application Form

Full Name Joanne Reynolds

Preferred Pronouns She/her

Home address 163 Hill St, Barre VT 05641

Barre City Resident? Yes ☒

E-mail Address [REDACTED]

Cell/Home Phone Number [REDACTED]

Position(s) you are applying for?

1. TPW

2.

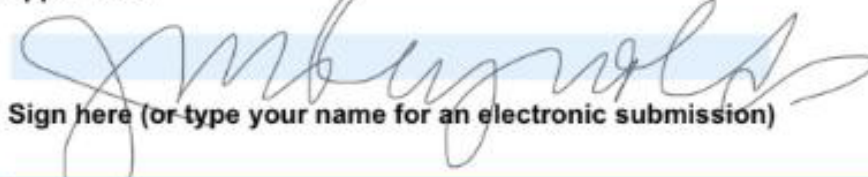
3.

Have you attended a meeting of the public bodies you are applying for? ☒

Please describe why you are interested in the positions you are applying for. Include any special skills or qualifications that may be beneficial for the position.

Yes, I have attended a few of the meetings and am interested in the work they are doing. Public Safety and traffic calming are important to me, and I'm hopeful we can make progress on both areas.

By signing below you acknowledge that all information provided is accurate and complete to the best of your ability, and you understand the City Council has the authority to remove members appointed to any City-created public bodies in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application



3/26/2026

Sign here (or type your name for an electronic submission)

Date

For City Manager's Office Use Only

Appointed? ☒

Term of Appointment: From

To



Agenda Item #8-B June 2, 2026



Friends of the Winooski River

PO Box 777
Montpelier VT 05601

info@winooskiriver.org

MEMORANDUM

To: Barre City Council
Re: Habbep Dam Removal
May 29, 2026

SLR International Corporation has completed the design for the removal of the City-owned Habbep dam. Friends of the Winooski River is working on behalf of the City of Barre to obtain permits for the removal project, and to procure an excavation contractor.

The State of Vermont requires a Stream Alteration Permit for each property where we plan to work below the “Ordinary High Water” line. We propose to armor the base of the streambank with large rock along both sides of the channel upstream of the dam. Therefore, we need to obtain signatures from all affected property owners in order to proceed with the project. We mailed the attached packet for this purpose.

When the dam is removed, we will also remove the large amount of sediment that has built up behind it – over 1,000 dump truck loads – and this will lower the stream bed from the dam back to the upstream end of the baseball field in Rotary Park. With the dam and sediment removed, the river will flow faster through this upstream reach than it does now; it will match the flow of the river as it is downstream of the dam now.

With the river flowing lower and faster in the upstream area, there is a risk of erosion at the toe of the bank. We want to make sure that the river does not erode the bank and destabilize the properties above, which we understand were built on fill. It is beyond the scope of this project to attempt to characterize the nature of that fill material. The installation of riprap, or stone armoring, is the best approach to protecting the bank from erosion that could result from the changed conditions.

It is important to note that should this 100-year-old dam fail – like numerous dams did during the 2023 flood – the same changes in the river would result, but without of the benefit of the stone armoring we have designed.

We look forward to the opportunity to share the final design with the Council on June 2, and ensure that Council’s and residents’ questions are addressed.



Friends of the Winooski River

PO Box 777
Montpelier VT 05601

info@winooskiriver.org

April 29, 2026

Brandon Poulin
273 So Main St, Barre, VT 05641

Dear Mr. Poulin,

I hope this letter finds you well. The City of Barre and Friends of the Winooski River are planning to remove the City's "Habbep" dam from the Stevens Branch river behind your property this year.

The dam prevents fish and other river creatures from moving up and down the stream, it worsens water quality, and it increases flood risk. It is nearly 100 years old, and it has not been maintained, so it is vulnerable to failure in a flood.

The design is final, and we would like to share some details with you. When the dam is removed, the sediment built up behind it will be removed. This will lower the stream bed. We want to ensure that this lower river channel does not erode your property, and so our plans include adding stone to the base of the bank to protect your property. There will be no expense to you for the installation shown on the final plan, enclosed.

We need permission from the State of Vermont for each property where the work will take place. We have completed the permit application and paid the fee, but we need your signature on the enclosed form.

Please call me at 802-279-3771 or email info@winooskiriver.org at your earliest convenience. We would be happy to visit to answer any questions about the project.

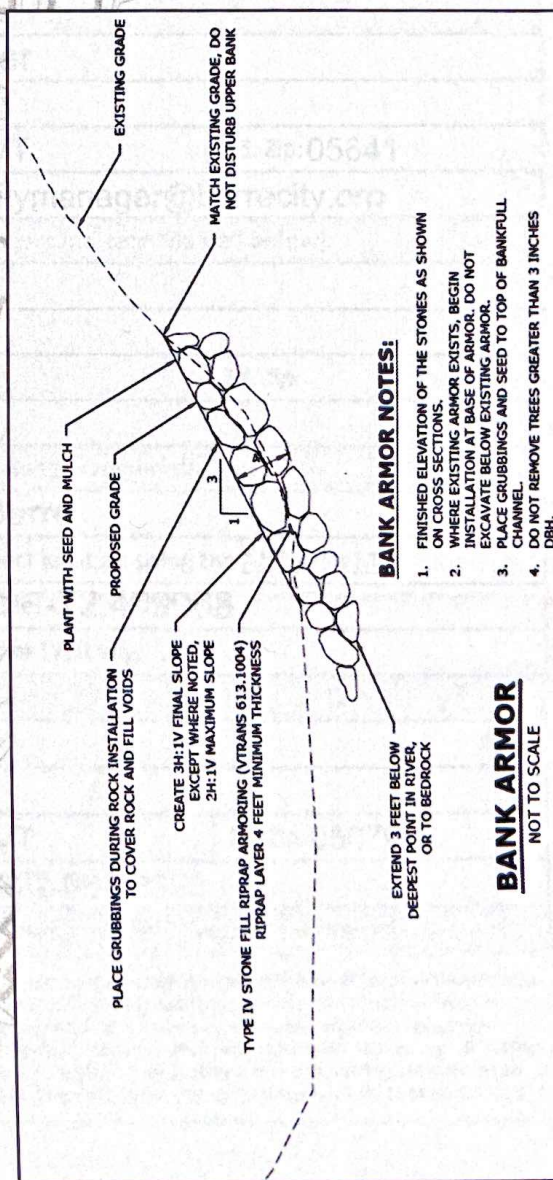
Sincerely,

Michele W. Braun
Executive Director

SL*

1 SOUTH MAIN STREET
WATERBURY, VT 05676
802.882.8335
ELRCONSULTING.COM

This plan page shows the river in blue, property boundaries in green (from City parcel map), and the area to be armored is highlighted in yellow. The box at left shows the detail for the contractor to build the armoring. The area to be armored is now under the river, but will be exposed when the dam is removed.





VERMONT DEPARTMENT OF
ENVIRONMENTAL CONSERVATION
**WATERSHED
MANAGEMENT DIVISION**
RIVERS PROGRAM

Application Form for coverage under the Stream Alteration General Permit

(SECTION C.2.2) 10 VSA, SECTIONS and 10
VSA, CHAPTER 41, SUBCHAPTER 2

For Stream Alteration Permitting Use Only. Application Number: _____

It is strongly recommended prior to your submission of this application to have a site visit with the Department of Environmental Conservation (DEC) - Rivers Management Engineer in your area. For engineer and district contact information, please visit our website: https://dec.vermont.gov/sites/dec/files/wsm/rivers/docs/RME_districts.pdf

Site Visit Date: _____ DEC Engineer: _____

Instructions: To be administratively complete, provide all information on the form and submit the \$200.00 application review fee, and required attachments using ANR Online: https://anronline.vermont.gov/?formtag=WSMD_Intake. Permit Applications are subject to a 14 day comment period, unless exempted by an emergency order. More instructions on page 3 of this form.

☐ **Permit Registration - \$200.00 Review Fee** (Registrations are for low-risk activities, (bridge repairs, structure replacement)

☒ **Permit Application - \$200.00 Review Fee** (Applications are required for moderate and high-risk activities)

☐ This is an urgent flood recovery project that repairs damage following an emergency declaration.

☐ This project is receiving funding through the American Rescue Plan Act (ARPA).

A. Applicant Contact Information (All information in this section is required):

1. Name and Title: **Nicolas Storellicastro, City Manager**

2a. Mailing Address: **6 N Main St Suite 2**

2b. Town: **Barre**

2c. State: **VT**

2d. Zip: **05641**

3. Phone: **802-476-0240**

4. Email: **citymanager@barrecity.org**

B. Landowner (Required, if applicant is the sole landowner for the project indicate "Same" below):

1. Name: **Same**

2a. Mailing Address:

2b. Town:

2c. State:

2d. Zip:

3. Phone:

4. Email:

C. Project Location (Either address or Latitude and Longitude coordinates are required):

1. Address: **45 Parkside Terrace**

2. Town: **Barre**

3. River: **Stevens Branch**

Verify project location using the [ANR Atlas Map](#)

4a. Latitude: **44.185977**

4b. Longitude: **-72.499968**

5. If there is more than one project location, enter the second address or Lat/Long:

D. Contractor/Consultant (If applicable):

1. Name: **Jessica Louisos**

2a. Mailing Address: **1 South Main Street, 2nd Floor**

2b. Town: **Waterbury**

2c. State: **VT**

2d. Zip: **05676**

3. Email: **jlouisos@slrconsulting.com**

4. Phone: **802-882-8335**

E. Project Description (This section is required): (i.e. Materials used, project area, and proposed outcome)

Removal of concrete gravity dam that is approximately using mechanical means. Excavation of 15,400 cy of accumulated sediment in the channel upstream of the dam. Bank armoring is proposed along the length of bank on the river right, where the majority of the bank already has riprap, with the work being primarily to enhance the existing riprap toe following lowering of the bed to historic levels. A volume has been provided as a maximum, with many areas not expecting to require the reported level of fill. A minor portion of the bank armoring is associated with new armor where there are short gaps in the existing armoring. Armoring of an existing sewer pipe is proposed, mostly outside the resource area, but over 206 feet adjacent to the river. The existing bridge scour protection stone fill armor will be extended lower to match the new channel grade. The upstream river left access would access the whole site due to the steep unstable bank on the right.

Stream Alteration Permit Application for Habbep Dam Removal

PROJECT DESCRIPTION: Removal of concrete gravity dam that is approximately using mechanical means. Excavation of 15,400 cy of accumulated sediment in the channel upstream of the dam. Bank armoring is proposed along the length of bank on the river right, where the majority of the bank already has riprap, with the work being primarily to enhance the existing riprap toe following lowering of the bed to historic levels. A volume has been provided as a maximum, with many areas not expecting to require the reported level of fill. A minor portion of the bank armoring is associated with new armor where there are short gaps in the existing armoring. Armoring of an existing sewer pipe is proposed, mostly outside the resource area, but over 206 feet adjacent to the river. The existing bridge scour protection stone fill armor will be extended lower to match the new channel grade. The upstream river left access would access the whole site due to the steep unstable bank on the right.

3	Parcel Number	1345-0273.0000
	SPAN Number	036-011-12976
	Property Address	273 S Main St
	Owner Name	Poulin Brandon
	Owner Mailing Address	273 S Main St, Barre, VT 05641

By signing this application, I give consent to the City of Barre and Friends of the Winooski River to complete the proposed installation of stone armoring on the riverbank associated with my property. I give consent to authorized state employees to enter the property *if needed* to review and process this Stream Alteration Permit Application and ensure that it follows the decisions made by relevant agencies for the proposed project, the removal of the Habbep dam from the Stevens Branch of the Winooski River. I understand that these actions may be necessary to properly evaluate and handle my application.

Signature of Landowner or Authorized Agent:

Date:

Print Full Name:

Title, if applicable:

Please sign this page
and return it in the
enclosed envelope.
Thank you!

	Parcel Number	SPAN Number	Property Address	Owner Name	Owner Address	Owner State
1	0345-VL00.0006	036-011-11682	0 CHERRY ST	KRISHNA LLC	173 S MAIN ST	VT
2	1210-0012.0000	036-011-13180	12 POND ST	COCHRAN JEFFREY B JR &	12 POND ST	VT
3	1210-0016.0000	036-011-12650	16 POND ST	METIVIER CHERYL	16 POND ST	VT
4	1210-0018.0000	036-011-11317	18 POND ST	GERRISH MARGARET R - LIFE	18 POND ST	VT
5	1210-0026.0000	036-011-11501	26 POND ST	RESELLI STEPHEN	26 POND ST	VT
6	1345-0173.0000	036-011-11683	173 S MAIN ST	DOWNSTREET HOUSING AND	22 KEITH AVE STE	VT
7	1345-0181.0000	036-011-11629	181 S MAIN ST	GRANITE CITY REAL ESTATE	8 LOIS CIRCLE	VT
8	1345-0189.0000	036-011-11621	189 S MAIN ST	ILLUZZI FRANK	210 WESTERN AVE	VT
9	1345-0267.0000	036-011-12977	267 S MAIN ST	TUCKER SETH D	267 SO MAIN ST	VT
10	1345-0273.0000	036-011-12976	273 S MAIN ST	POULIN BRANDON	273 S MAIN ST	VT
11	1345-0281.0000	036-011-11312	281 S MAIN ST	CALCAGNI KRISTINE E	4 US ROUTE 302 #	VT
12	1345-0285.0000	036-011-13082	285 S MAIN ST	WASHINGTON COUNTY	PO BOX 647	VT



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 6/2/26

Agenda Item No. 8-C

AGENDA ITEM DESCRIPTION: Approve use of fund balance and Civic Center Improvement Fund resources for Aud upgrade project

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro

BACKGROUND INFORMATION:

In 2022, the City received a ~\$3.5M Congressionally Directed Spending (CDS) grant award sponsored by Senator Sanders to renovate the Aud. In 2024, the City received a ~\$250,000 Municipal Energy Resiliency Program (MERP) grant to support energy efficiency upgrades at the Aud. The renovation project was delayed by the 2023 and 2024 floods. This year, we contracted with Freeman French Freeman and ReArch on a design -build basis to complete the project. City petitioned for and received approval to pursue design-build construction for this project.

As we have progressed from design to construction, we now have better cost estimates as we proceed to construction. Though a match is no longer required for the project, we do have a funding gap to complete what we consider to be the essential elements of the project, including:

- Upgrading lighting and electrical systems;
- Modernizing HVAC systems; and
- Expanding ADA accessibility.

Current estimates to complete the project are as follows:

- **Project estimate total:** \$4,961,411 (all inclusive, full scope)
- **Available grant funds:** \$3,978,550 (CDS + MERP)
- **Cost overrun total:** \$982,861
- **Proposed scope reductions:** (\$767,487) by eliminating locker room and loading dock renovations
- **New funding gap after scope reduction:** \$215,374
 - Proposed funding sources:
 - Civic Center Improvement Fund: \$135,374 (current balance over \$200,000)
 - Fund balance: \$80,000 (~\$421,000 available for allocation above the 10% fund balance cap)

ATTACHMENT: (1) Project estimate, (2) Project plans, (3) Boiler estimate

EXPENDITURE AND FUNDING SOURCE: \$135,374 from the Civic Center Improvement Fund and \$80,000 from undesignated fund balance

RECOMMENDED ACTION/MOTION:

Move to approve an allocation of \$135,374 from the Civic Center Improvement Fund and \$80,000 from undesignated fund balance to fund the Aud improvement project.



Barre City Hall and Auditorium Renovations

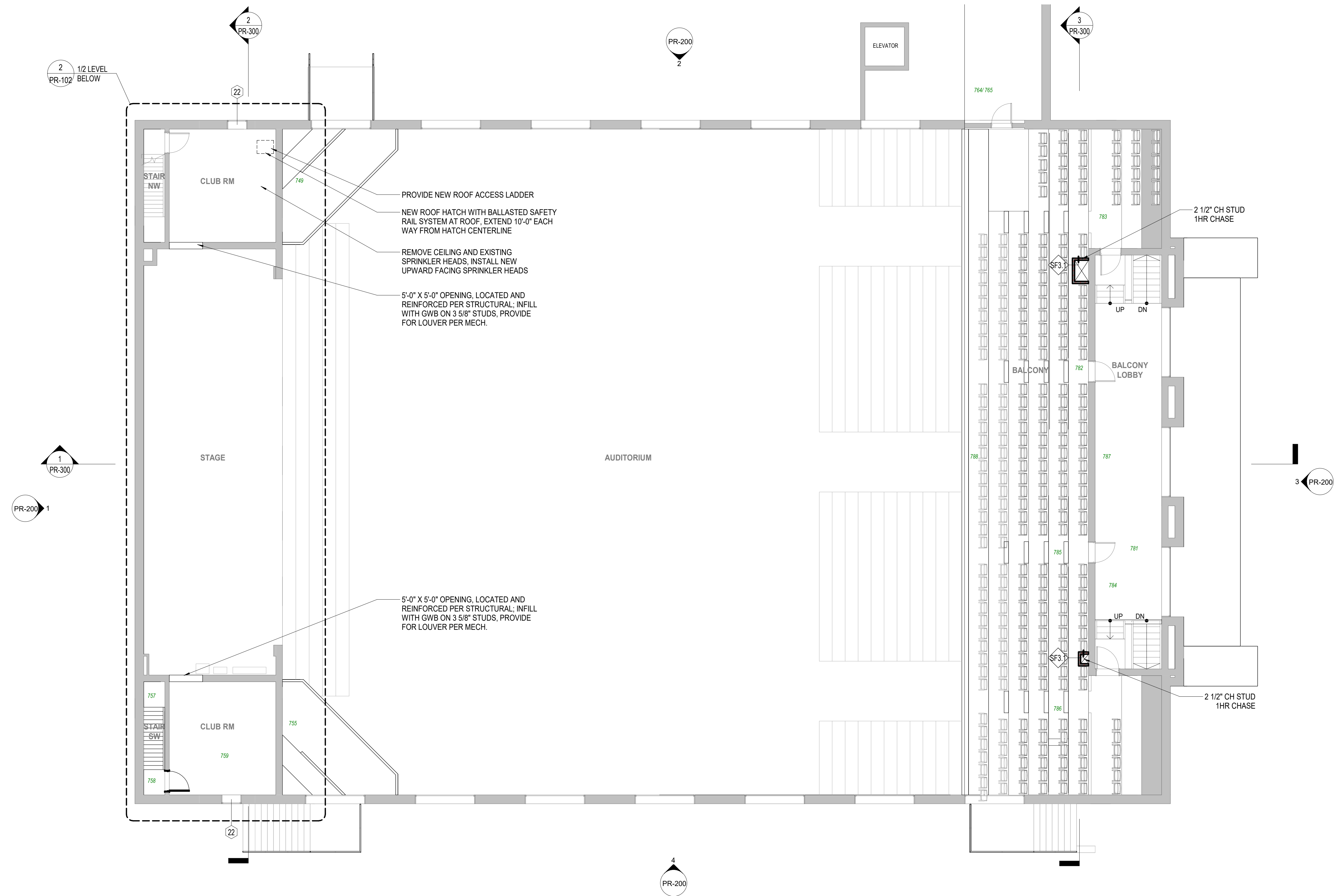
Scope Requirements	MERP		CDS	Other Funding
	Auditorium	City Hall & Opera House	Auditorium	
Foundation Insulation	\$ 44,936			
Exterior Window Replacement & Door Weatherstripping	\$ 115,258	\$ 97,130		
Lighting Upgrade to LED	\$ 193,608	\$ 5,211		
Added Building Ventilation	\$ 1,137,148			
Kitchen Exhaust and Make-Up Air	\$ 223,451			
Heat Pumps Added as Primary Heat	Incl w/ Ventilation			
Roof Insulation		\$ 73,096		
Attic Wall Insulation		n/a		
Thermostat Upgrade		\$ 4,546		
Ventilation of City Hall Offices		TBD		
ADA Access to Basement			\$ 132,100	
ADA Restroom Upgrades			\$ 847,746	
Boiler Replacement (Including Electrical)			\$ 611,175	
Locker Room Upgrades				\$ 722,161
Loading Dock				\$ 45,326
General Electrical Upgrades (Auditorium)				\$ 101,029
Hazardous Material Testing and Abatement	TBD	TBD	TBD	TBD
Total Construction Cost	\$ 1,714,402	\$ 179,983	\$ 1,591,021	\$ 868,516
Precon Soft Costs	\$ 49,975	\$ 49,975	\$ 62,605	\$ -
Architectural Construction Administration Costs	\$ 6,575	\$ 7,680	\$ 7,390	
General Conditions (% Based)	\$ 166,674	\$ 17,498	\$ 154,679	\$ 84,437
Total Construction Cost	\$ 1,937,627	\$ 255,136	\$ 1,815,695	\$ 952,953
Available Funds	\$ 240,775	\$ 237,775	\$ 3,500,000	\$ -
Cost Gap	(\$1,696,852)	(\$17,361)	\$1,684,305	(\$952,953)

Construction Estimate	\$ 4,353,922
Precon (Design and Soft Costs)	\$ 162,555
Architectural Construction Administration Costs	\$ 21,645
Total General Conditions Estimate	\$ 423,289
Total Estimated Project Cost	\$ 4,961,411

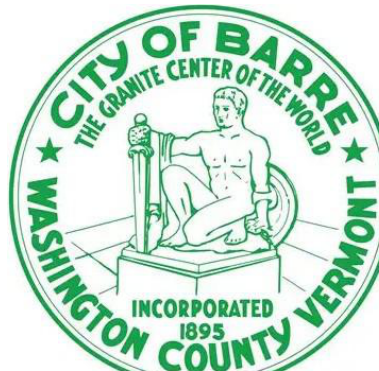
- EXISTING WALL/ COLUMN TO REMAIN
 - EXISTING WALL/ COLUMN TO BE REMOVED AND REINSTALLED OR SALVAGED
 - EXISTING DOOR/ FRAME TO BE REMOVED AND REINSTALLED OR SALVAGED
 - NEW WALL/ COLUMN
- EXISTING PHOTO KEY- 3D IMAGES
USE APP FOR PC, MAC, OR SMARTPHONE FROM
<https://support.rich360.com/app-download>
DOWNLOAD PHOTOS HERE:
<https://www.rich360.com/360-photos/BarreAuditoriumMezzanine>
- EXISTING PHOTO KEY- 2D IMAGES



2 DRESSING ROOMS ABOVE STAGE LEVEL
PR-102 SCALE: 1/8" = 1'-0" 1/2 LEVEL BELOW CLUB ROOMS & 1/2 LEVEL ABOVE STAGE, SEE PR-300



1 BALCONY LEVEL
PR-102 SCALE: 1/8" = 1'-0"



PR-102
BALCONY & DRESSING RM MEZZ

GRAPHIC SCALE
0 8' 16' 24'

N - PROJECT NORTH
T - TRUE NORTH
M - MAGNETIC NORTH

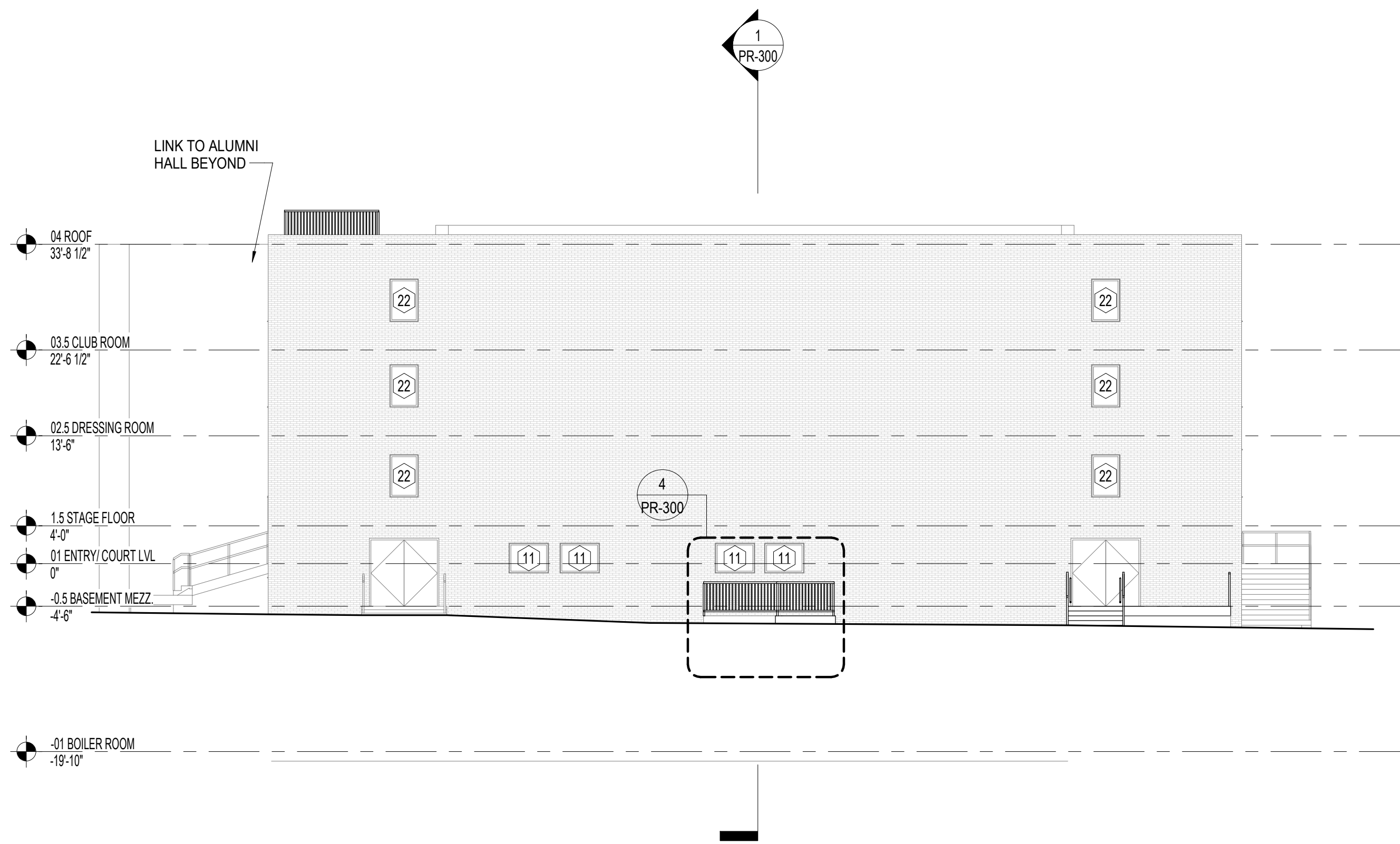
BARRE AUDITORIUM
BARRE, VT
01/21/2026



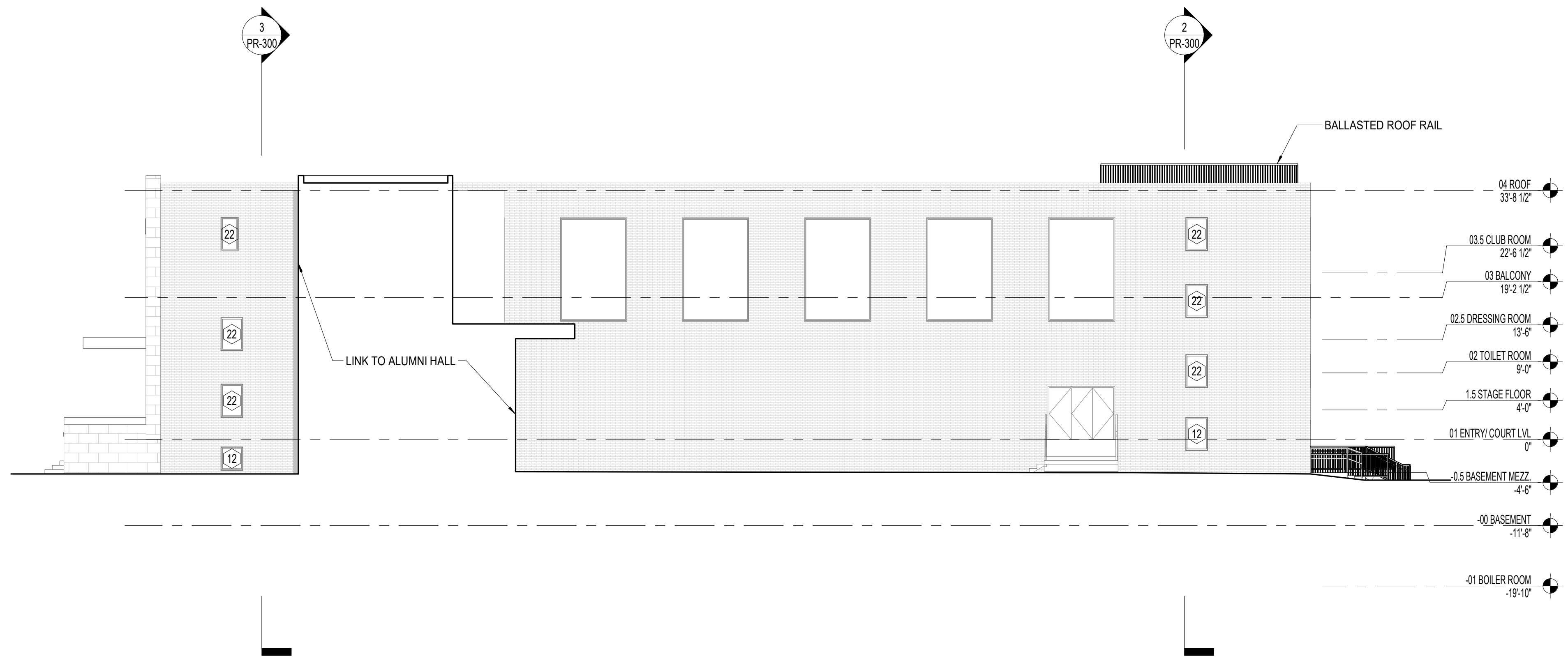
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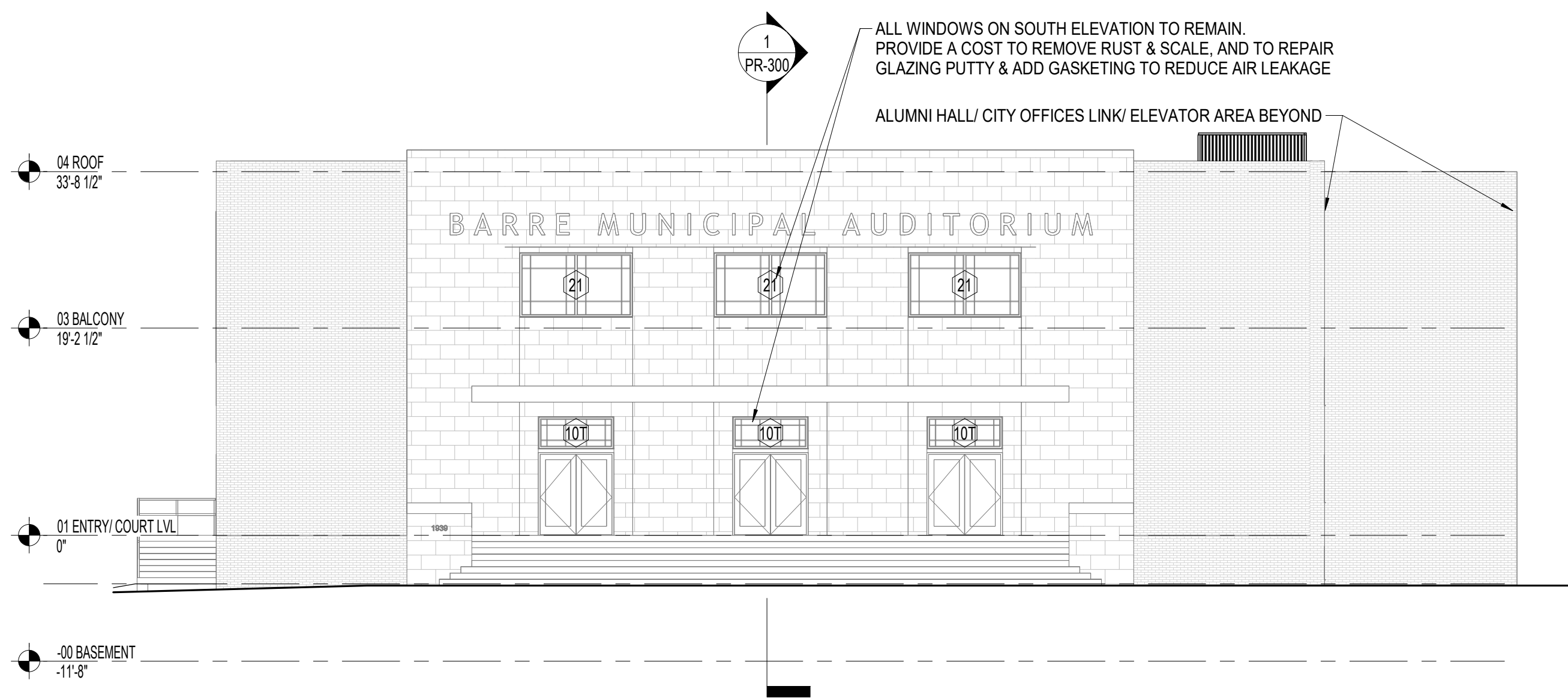
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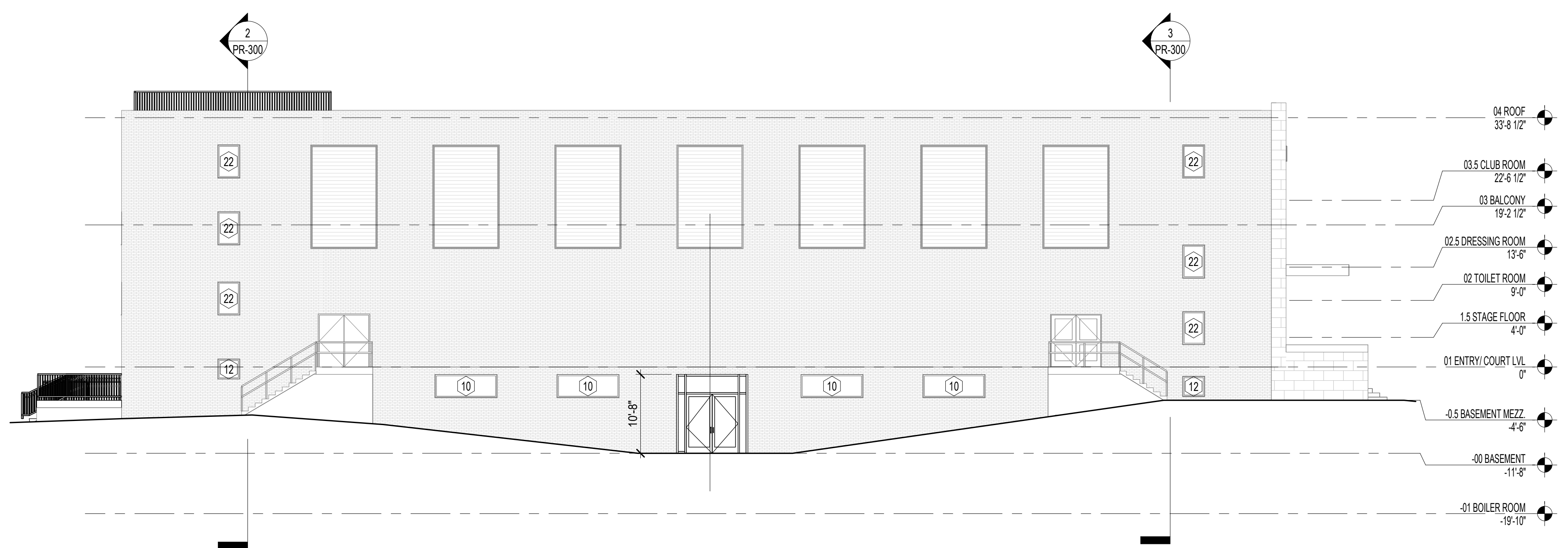
1 NORTH ELEVATION
PR-200 SCALE: 3/32" = 1'-0"



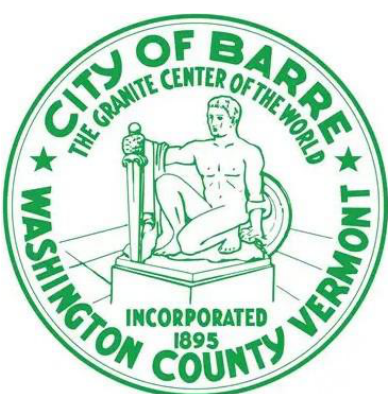
2 EAST ELEVATION
PR-200 SCALE: 3/32" = 1'-0"



3 SOUTH ELEVATION
PR-200 SCALE: 3/32" = 1'-0"



4 WEST ELEVATION
PR-200 SCALE: 3/32" = 1'-0"



PR-200 ELEVATIONS

BARRE AUDITORIUM

BARRE, VT

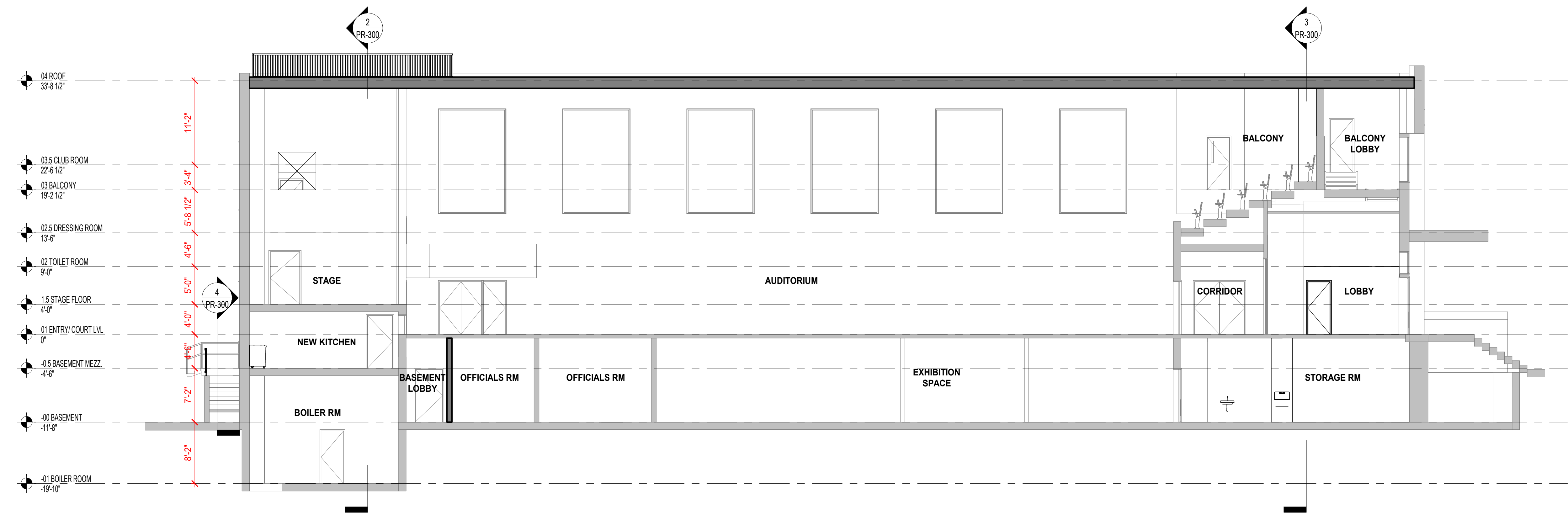
01/21/2026



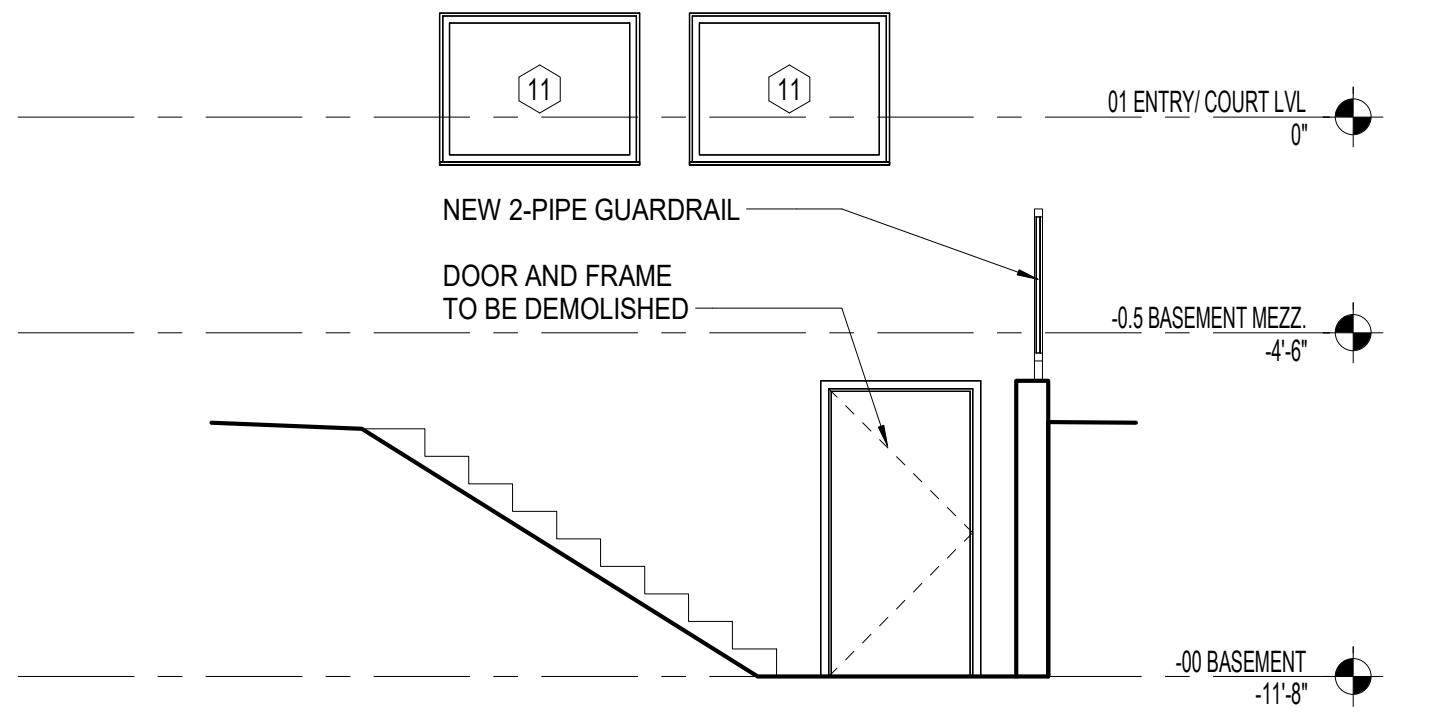
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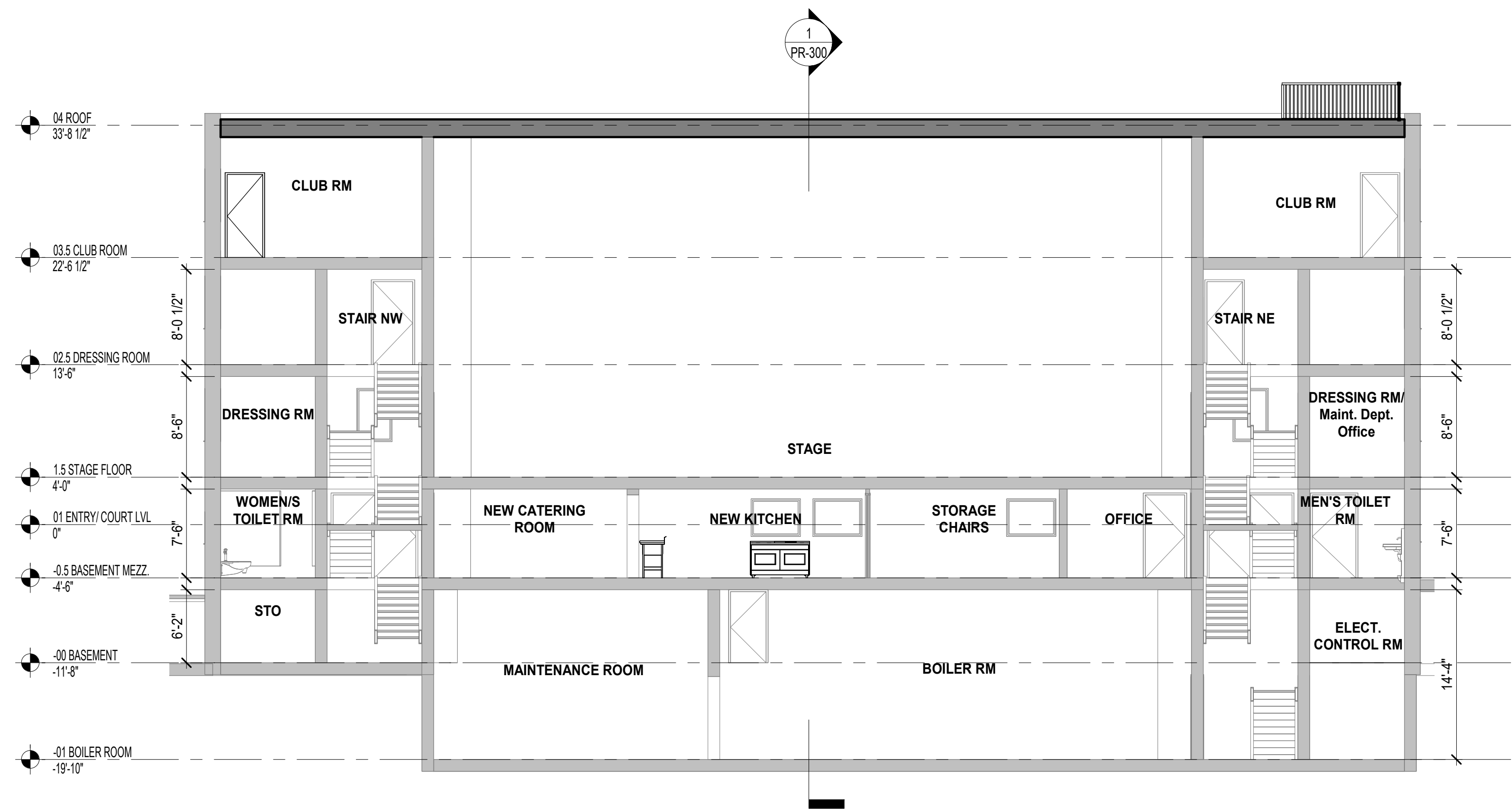
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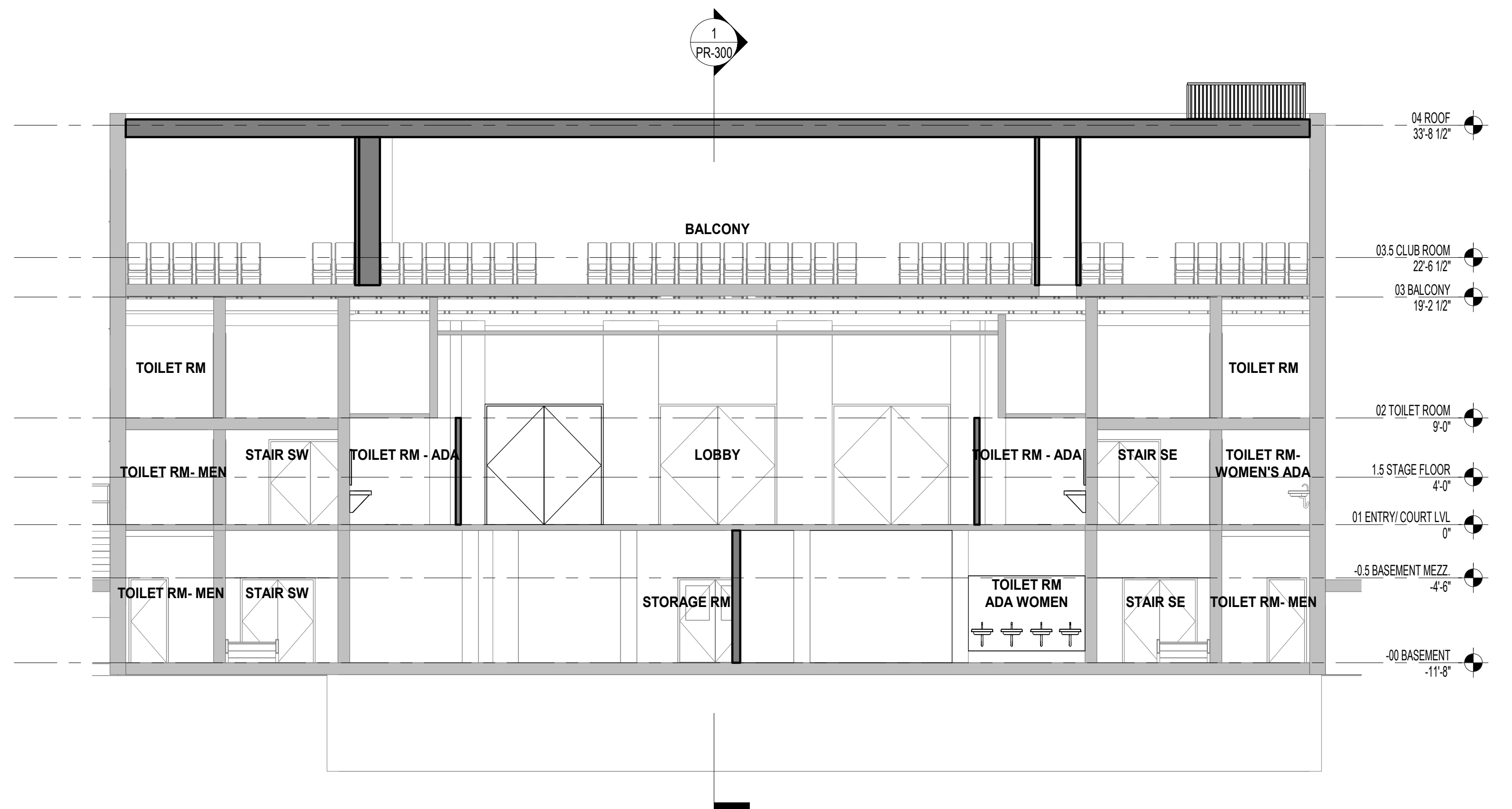
1 SECTION- NORTHEAST (PLAN EAST)
PR-300 SCALE: 1/8" = 1'-0"



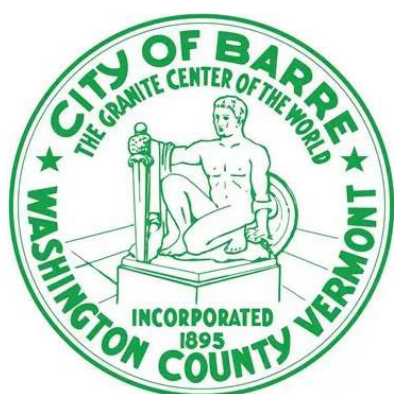
4 SECTION THROUGH NORTH STAIR TO BOILER ROOM
PR-300 SCALE: 1/4" = 1'-0"



2 SECTION AT STAGE LOOKING NORTHWEST (PLAN NORTH)
PR-300 SCALE: 1/8" = 1'-0"



3 SECTION @ LOBBY LOOKING NORTHWEST (PLAN NORTH)
PR-300 SCALE: 1/8" = 1'-0"



PR-300 BUILDING SECTIONS

BARRE AUDITORIUM

BARRE, VT

01/21/2026



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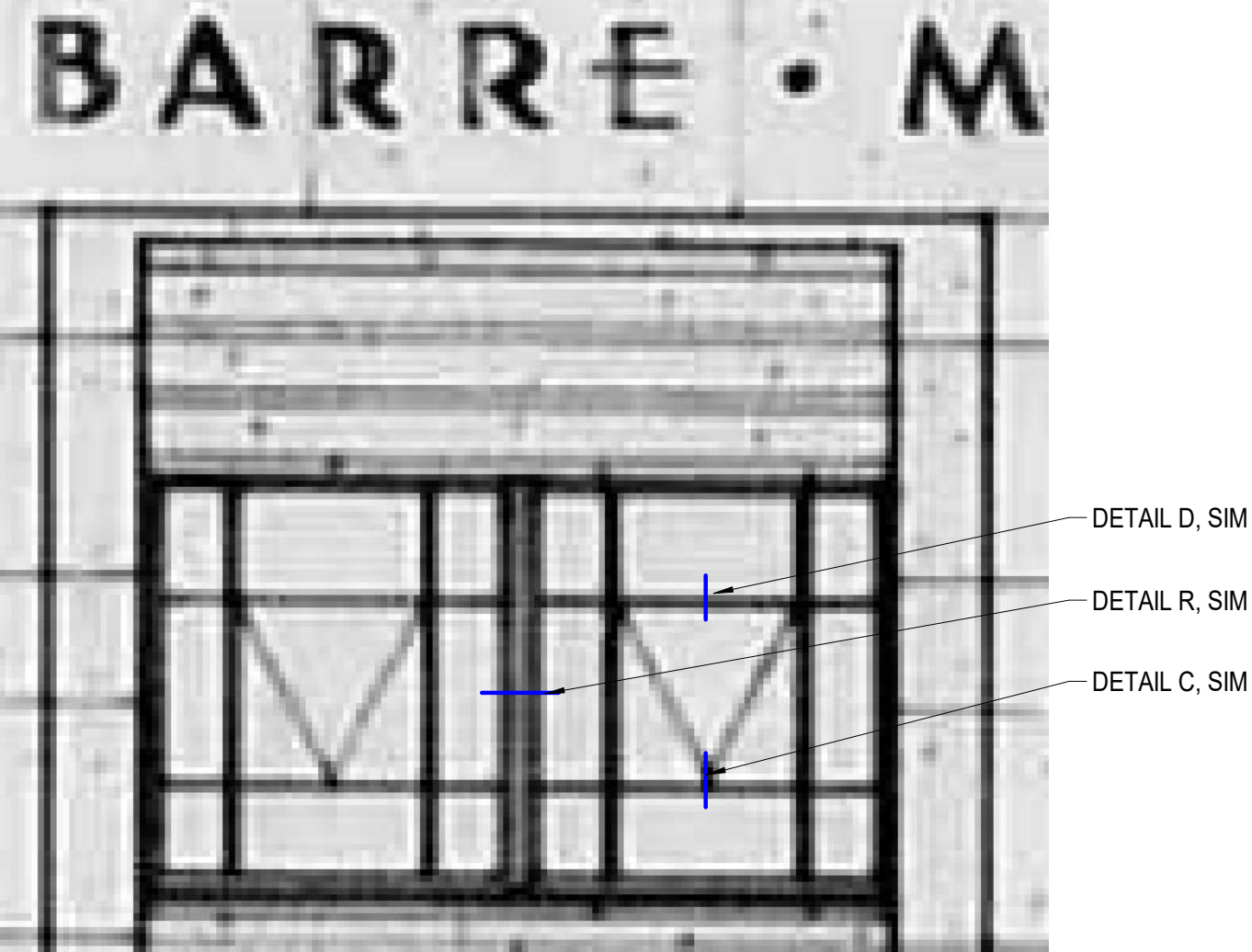


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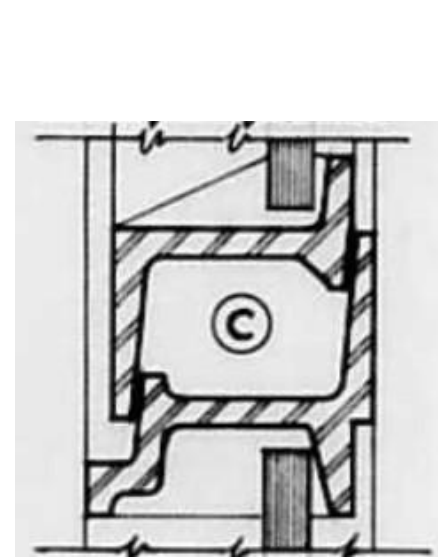
•WINDOW•SCHEDULE•

•NO•	•WINDOW•SIZE•	•TYPE•	•LIGHTS•
•20•	9'-0" x 14'-0"	•STEEL•SASH•	•20•LIGHTS•
•21•	10'-6" x 6'-0" (6" E. MOUNT.)	Do.	•18•LIGHTS•
•22•	3'-0" x 4'-6"	Do.	•3•LIGHTS•
•12•	3'-0" x 2'-9"	Do.	•2•LIGHTS•
•11•	4'-2 7/8" x 3'-1 7/8"	Do.	•6•LIGHTS•
•10•	8'-6 3/4" x 3'-1 7/8"	Do.	•12•LIGHTS•

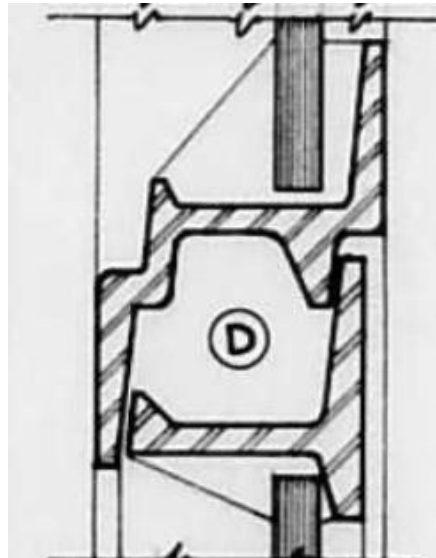
•See•Elevations•For•Ventilators•



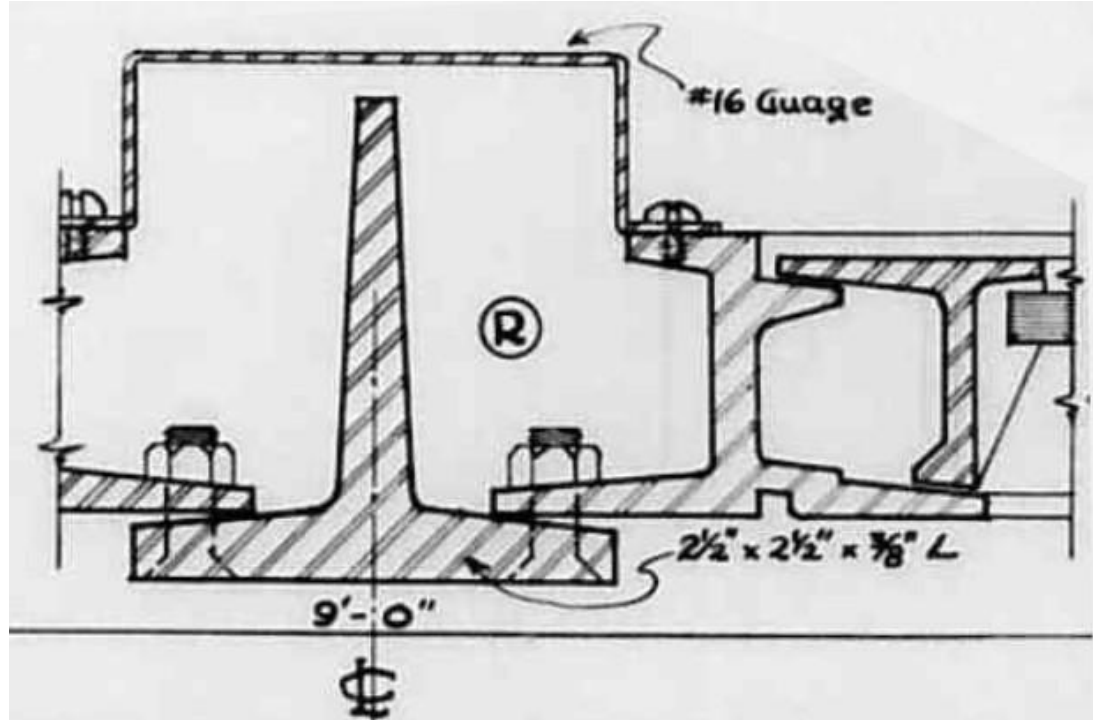
WINDOW 21 ELEVATION



WINDOW DETAIL C



WINDOW DETAIL D



WINDOW DETAIL R



PR-400
SCHEDULES AND DETAILS

BARRE AUDITORIUM
BARRE, VT
01/21/2026



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May 27, 2026

Tom Baker, CFP
Director of City Facilities and Grounds
Tom.Baker@barrecity.org; (802) 476-0256
16 Auditorium Hill
Barre, VT 05641

PROJECT: Barre City Hall & Auditorium – Design-Build Grant Projects
SUBJECT: Letter of Engagement – Addendum 3 - Boiler Procurement

Dear Tom,

This document will serve as the Letter of Engagement between the City of Barre and ReArch Construction, Inc., and upon execution by both parties, ReArch Construction will be authorized to award the procurement of (2) new boilers to New England Air System as described in the attached proposal. NOTE: This is Addendum 3 which is in addition to the original LOE and Addendums 1 and 2.

This agreement authorizes ReArch Construction to award the procurement and release of two (2) new boilers to New England Air Systems in accordance with the payment plan outlined in the attached proposal. The total authorized amount requested is \$175,629, as detailed in the subsequent pages, which includes the ReArch markup and associated general conditions fees. An initial payment of \$87,500 shall be due immediately upon execution of this agreement, and ReArch Construction will issue a separate invoice for this amount following execution of this agreement.

ReArch Construction and City of Barre will continue to work collaboratively during the current preconstruction phase with the intent of establishing the final contract value for the Project. It is the intent of both parties that the amount authorized herein for the procurement of the two (2) boilers be incorporated into the final stipulated sum contract for the Project. In the event that a final contract for the Project is not executed, this agreement shall remain in full force and effect as a standalone contract governing the procurement and release of the boilers described herein.

Thank you again and ReArch Company looks forward to working together with you and your team of consultants on this exciting project. By signing below, both parties agree to the above stated terms.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and effective as of the date first written above.

The City of Barre

By: _____
Name: _____
Title: _____
Date: _____

ReArch Construction, Inc.

By: _____
Name: Chris Huston
Title: Vice President of Preconstruction
Date: _____

SCOPE of WORK, CLARIFICATIONS and ASSUMPTIONS:

- Proposal Cost Summary

	Quantity	Unit	Unit Cost	Total
Boilers	2	ea	\$ 82,950	\$ 165,900
ReArch PM	4	hrs	\$ 143	\$ 573
				\$ 166,473
ReArch Fee (5.5%)				\$ 9,156
Total				\$ 175,629

- Payment Plan:
 - Initial Downpayment (due when boiler is released for production) - \$87,500
 - Second Payment (due when boilers are shipped from factory) - \$49,800
 - Final Payment (due when boilers are startup, balance of agreement) - \$38,329
 - Includes all ReArch Fees along with remainder of NE Air proposal.
- This approval is ONLY for the boilers themselves and does not include rigging, installation or demolition of the existing boilers, as outlined in the below proposal.
- This agreement is intended for the early release of the submittals and boiler into manufacturing to allow for the project to be completed on time.

May 26, 2026

Mr. Tyler Kibling - Estimator
Steve DeVries - Project manager
ReArch Construction
88 Technology Park Way #2
South Burlington, VT 05403

Re: Boiler Equipment Only Proposal
Barre Auditorium Renovations

Dear Tyler & Steve,

New England Air Systems is pleased to provide you with this proposal for new steam boilers as recently discussed for this project. Acceptance of this proposal authorizes New England Air Systems to purchase the two new low pressure steam boilers, process equipment submittal documents and release for production but does not include any rigging or installation of the boilers.

Our scope of work includes:

1. Process submittal documents prior to manufacturers release for production.
2. Provide (2) Bryan Model AB-200-S-15 Flex tube low pressure (15 psig) steam boilers, 2000 MBH input, 1600 MBH output.
3. Provide (2) Powerflame CR2-GO-15, #2 fuel oil & LP gas dual fuel burners with low-high-low operation [**NOTE**: *boilers will operate with #2 fuel oil initially, can be operated with LP gas in the future*].
4. Provide boiler trim, operating controls, and safety controls for each boiler.
5. Boiler/burner units are shipped assembled.
6. Provide factory startup service for new boiler/burner.
7. Specific exclusions:
 - a. Rigging of boilers
 - b. Installation
 - c. Demolition of existing boilers

Cost Proposal: \$165,900 invoiced as follows:

Downpayment:	\$87,500 (due when boiler is released for production)
Second Payment:	\$49,800 (due when boilers are shipped from the factory)
Final Payment:	\$28,600 (due when boilers are startup)

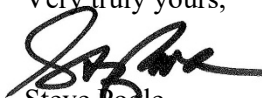
Escalation and Tariffs.

This proposal is valid for 30 calendar days from the date of the proposal. New England Air Systems has no control over the risk of cost escalation or the imposition of Federal or State duties, tariffs, or similar on the goods and

services provided in this proposal. This proposal includes currently known import fees, duties and tariffs (where applicable) for the cost of goods offered.

The current lead time for these boilers is 12 weeks from date of release excluding transit time for shipping. Our understand in that the contract for the rigging and installation of the new boilers will be finalized and executed before the boilers arrive in Vermont. Please do not hesitate to call if you have questions regarding this proposal. We look forward to working with the ReArch Team on this project.

Very truly yours,



Steve Roole
Sales Engineer

Cc: Jay Washburn

GENERAL EXCLUSIONS FROM SCOPE OF WORK



1. Any costs, expenses, fees, or damages (including Liquidated Damages) arising from delays beyond the control of New England Air Systems, LLC.
2. Any costs without exception from escalation including Federal or State tariffs, duties or similar that impact this work after the date of this proposal.
3. Asbestos identification and removal and/or other means of abatement, including without limitation lead, mercury, oil and other hazardous wastes, hazardous materials surveys, and abatement action programs.
4. Architectural access panels and/or doors.
5. AutoCAD coordination and/or record drawings (2-D or REVIT) including architectural backgrounds. Drawing fees assigned by the A/E team are excluded.
6. Breakout costs, if provided, are for accounting purposes only and are not for final pricing for separate contracts or as stand-alone bid values.
7. Bonds.
8. Building Sanitary and Rain Leader/Storm Drain piping beyond 5-feet outside of building foundation including site connections.
9. Ceiling removal and/or replacement including without limitations replacement tiles or grid systems, ceiling patching or painting.
10. Commissioning services and third-party commissioning (Cx) assistance.
11. Concrete pads (interior or exterior), inertia base fill and/or thrust blocks, pour stops, and concrete or masonry infill of floors, walls, or roof openings; concrete or masonry saw cutting, breakout, disposal, and/or patching.
12. Core drilling larger than 8" in diameter; rectangular concrete cutting without exception.
13. Cutting & Patching & Painting in conjunction with structural components, MEP systems, walls, floors, and finished surfaces.
14. Duct cleaning and/or IAQ management services including temporary services.
15. Duct leak testing and/or independent agency witness fees and verification reports.
16. Dumpsters.
17. Electrical including without limitation furnishing starters and/or disconnects and whips, VFDs, speed controllers and replacement motors not integral to HVAC or plumbing equipment and/or lighting controls (unless specifically assigned to the temperature controls scope and included in our costs).
18. Excavation backfills and compaction; rock, boulder or ledge blasting or removal, shoring, trenching, or hand digging for buried piping and/or dewatering.
19. Domestic water, storm, and sanitary piping connections to site systems. Fire line piping stub outs up to 5 feet outside of building footprint.
20. Fire Alarm including Duct-Mounted Smoke Detectors and remote test and reset switches.
21. Fire Caulking (unless clearly noted above).
22. Fire protection including water main piping, entrance requirements, and valve for domestic cold-water connection.
23. Filter replacements, temporary filter media, IAQ management and/or mold remediation programs, final duct cleaning in conjunction with Construction Management project delivery and provisions for the same as they relate to pre-purchased equipment, terminal HVAC units, fixtures and/or devices furnished by others.
24. Glycol (recovery, replacement, or new) including glycol feed system (unless clearly noted above). See water chemistry exclusion *below*.
25. Handling or setting of equipment that is furnished or pre-purchased by others.
26. Heat tracing (furnish, install, power/controls and testing).
27. Insurance coverage that is beyond our standard coverage.
28. Kitchen hoods and/or suppression systems including without limitation any skirting, hanger/support systems for hoods furnished by others, remote bottles, and/or solenoid valves.
29. Life safety systems including without limitation fire sprinkler systems, fire suppression systems, smoke detectors, carbon monoxide detectors, radon, and/or refrigerant detection systems.
30. Liquidated damages.
31. Maintenance services and/or preventative maintenance agreements for equipment, fixtures, and devices pre-purchased, furnished by others, or not specified.
32. MSDS Sheets and IOM Manuals are provided in electronic thumb drives only (excludes paper copies).
33. Overtime, off-shift, weekends, and/or holiday work hours (unless clearly noted above).
34. Painting including prime and touch up.
35. Permitting or fees related to land use, zoning, subdivision or other codes, laws, statutes, ordinances, or other regulations, except to the extent compliance is a condition of licensure in the trades performed by NEAS, LLC.
36. Natural gas high pressure piping, regulators, and meters. LP (Propane) tank, high pressure piping (above or underground), regulators and meters.
37. Roof curb flashing, blocking, leveling, & insulating and roof cutting and flashing for penetrations.
38. Roof perimeter or fall barriers, safety railings, and/ or flagging.
39. Site or civil work including rainwater boots, exterior storm lateral connections and/or roof drain sump pans; Pre-cast catch basins and grates and piping terminations.
40. Sound and/or vibration tests, surveys, and reports.
41. Startup of equipment, terminal units, fixtures, and/or devices pre-purchased or furnished by others.
42. Steel for mechanical openings (including structural steel lintels), structural steel equipment supports and roof framing including without limitation any and all engineering surveys, stamping requirements or engineering fees associated with structural components (interior or exterior locations).
43. Submittal review of pre-purchased or furnished by others equipment, terminal units, fixtures, and/or devices.
44. Storage and staging of equipment, terminal units, fixtures, and/or devices pre-purchased or furnished by others.
45. Temporary HVAC and plumbing systems or services.
46. Toilet accessories and wood blocking including furnish and/or installation.
47. Undercutting of doors or door penetrations for door ventilation grilles.
48. Utility metering (gas, water, steam, etc.)
49. Warranties on equipment, fixtures, and devices pre-purchased, pre-existing, or furnished by others.
50. Water quality, water chemistry, and water chemical treatment requirements (potable, heating, cooling, condenser water, etc.).
51. Workforce for this project was based on the preliminary construction schedule provided at bid time. We reserve the right to review and price any major changes to this schedule or any project phasing that occurs once under contract. NEAS is not liable for any additional expenses derived from project phasing not previously agreed upon, hastened schedules due to other trades, or project delays outside of our control.

New Customers: New customers must complete our New Customer Application for credit approval prior to commencing the work.

Credit Card Payments: We assess a 3% service charge for credit card payments by existing customers. Subject to prior approval, we assess a 7% service charge for credit card payments for COD and other customers. Maximum value for credit card payment: \$5,000.00 including taxes and fees.

Rev. 01.26



Agenda Item #8-D June 2, 2026

Barre Warming Center and Emergency Warming Shelter 2025 - 2026

Background

- January 2024: the City of Barre first put \$6,000 in the Annual Budget to fund staffing and other expenses to provide a warming site for people who were out side with no place to go in the morning.
- August 2024: Kristen Baumann, Director at the Aldrich Library, Brooke Pouliot, Community Outreach Specialist for the Barre Police and Tess Taylor, Homelessness and Housing Liaison for the City of Barre pull together a meeting of 45 service providers, local church members and community partners to create a plan for the upcoming season.

Background, cont'd.

- September 2024: Barre Congregational Church convenes a community meeting with concerns about safety and homelessness attended by the greater church community, law enforcement, city council members and concerned neighbors.
- November, 2024: The Barre Warming Center opens, serving coffee and baked goods as a warming center/drop-in center for people who need it. 1 staff person and volunteers from each of 5 churches make sure the warming center is open Monday – Friday mornings, with service providers attending as they were able.

Warming Center 2025 - 2026

- November, 2025: The Barre Warming Center opens again, serving coffee and baked goods as a warming center/drop-in community center. We had a new staff person and volunteers from each of 5 churches and services provided by Turning Point Center, Good Samaritan Haven, capstone and others.
- A few men who were cooks in a previous life came together to serve a full, hot breakfast every Monday morning for guests and friends. It is very popular and continues every Monday still.
- Other churches and organizations have started serving hot breakfasts on Wednesday and Saturday mornings.

Dates of Operation

November 3, 2025 – May 1, 2026
Monday – Friday 7 am – 10 am

(April 20 – May 1, the hours were reduced to 8am – 10am.)

Warming Center

-
- 1798 visits to the Warming Center from November – May.
 - Average daily count of guests: 14 per day, with as many 20 - 24 a given day
 - Coffee, baked goods and other food as donated provided.
 - Mondays – full breakfast served by volunteers
 - Coats and other donated clothing, footwear, socks, hats, gloves, blankets and personal care products provided

Barre Emergency Overnight Cold Weather Shelter 2025 - 2026

- July, 2025 – Pastors Earl Kooperkamp, Good Shepherd Episcopal and James Semmelroth Darnell, Barre Congregational Church and Tess Taylor met to start setting up an emergency overnight shelter for the coming winter.
- Barre Congregational Church, with its recent renovations, was designated as the shelter site and passed fire and safety inspection with a certificate to have 12 overnight beds.
- Funds and in-kind donations were raised to cover costs, and over 60 people from the church communities and beyond stepped up to take shifts and provide food.
- The shelter was open 25 nights that were at or below zero degrees.

Emergency Cold Weather Shelter

- 271 visits to the Emergency Cold Weather shelter
 - Average daily count of guests: 10.84 per day, with capacity at 12 guests
 - 51 individuals were served
 - over 60 volunteers engaged
- Hot meals provided every night
- clean socks, showers and activities offered
- service providers from Turning Point Center and Good Samaritan Haven

Partners

- City of Barre
- Church of the Good Shepherd, Episcopal
- Barre Congregational Church
- Hedding United Methodist Church
- First Presbyterian Church
- Unitarian Universalist Church
- Good Samaritan Haven
- Enough Ministries
- Turning Point Recovery Center
- Washington County Mental Health
- Capstone Community Action
- Aldrich Public Library

Budget

Income :

City of Barre allocation	\$6,000
Events	\$2,182
<u>Donations</u>	<u>\$12,770</u>
Total Income	\$14,952

Expenses:

Staff	\$1,400
Barre Congregational Church space	\$10,000
Supplies	\$2,571
<u>Utilities</u>	<u>\$1,000</u>
Total Expenses	\$14,971

We thank the City of Barre, community partners and generous volunteers who have grown in numbers.

As always, we thank our amazing guests, who've provided us with insight into the complexities of their lives. We celebrate the good and try to understand and help with the challenges.

It is truly a humbling experience, with a touch of joy.

Agenda Item #8-E June 2, 2026

City of Barre Homelessness and Housing Initiative

Final Grant Report (November 2023 –March 2026)

Grant #03440-44701-24-Barre

Introduction

Since November 2023, the City of Barre has undertaken a comprehensive effort to address homelessness, expand housing opportunities, and respond to the long-term impacts of the July 2023 flooding event—followed by additional flooding in July 2024. This report summarizes progress, challenges, and outcomes over the reporting period, highlighting the evolution of the City’s approach from immediate crisis response to a more coordinated, systems-based strategy.

At the outset, Barre faced acute housing instability. Approximately 35 individuals were unhoused, local shelters were at capacity, and 110 school-aged children were identified as housing insecure. These conditions were compounded by widespread flood damage, which reduced available housing stock and placed additional strain on already limited resources.

From Crisis Response to Coordinated Systems

In the initial phase of this work, efforts were focused on outreach, data collection, and immediate support for residents affected by homelessness and housing loss. The City in collaboration with Barre Up, the Aldrich Public Library and numerous partner organizations, conducted extensive community engagement activities, including neighborhood canvassing, public meetings, and surveys. These efforts reached hundreds of residents and provided critical insight into community needs, priorities, and barriers to recovery.

Over time, these early efforts laid the foundation for a more structured and coordinated response. By mid-2024, the City had begun formalizing partnerships across sectors, bringing together service providers, municipal departments, nonprofits, faith-based organizations, and state agencies. Regular coordination meetings and collaborative planning sessions became a central feature of the work, enabling a more unified and effective response to homelessness and housing challenges.

This evolution reflects a broader shift from reactive service delivery to the development of sustainable systems designed to address both immediate needs and long-term challenges.

Addressing Homelessness: Building Infrastructure and Community Response

A central achievement during the reporting period has been the creation and expansion of the Barre Warming Center. Developed through a collaborative community process, the Center opened in late 2024 and quickly became a cornerstone of the City's homelessness response.

Operating weekday mornings and expanding during extreme weather events, the Warming Center provides a safe, welcoming space where individuals can access warmth, food, basic necessities, and connections to services. The Center was overseen by a hired coordinator with volunteers from various local churches; generally 3 per day. Attendance steadily increased over time, growing from just a few individuals per day to an average of 8–11 daily visitors, with higher usage during peak winter conditions. For the 2025-2026 winter season, we saw 1798 visits to the shelter Monday through Friday from November 3rd to May 1st. We remained open through holidays. When the library closed on certain holidays or snow days, the warming center was kept open all day.

The Warming Center has also served as a platform for social and service integration. Along with the church volunteers, representatives from local organizations—including mental health providers, housing agencies, and workforce programs—regularly engage with guests, helping connect individuals to longer-term support systems.

The City and its partners also demonstrated strong responsiveness during extreme weather events. For the 2024-2025 season, temporary overnight shelter was activated during sub-zero conditions, providing life-saving refuge and illustrating the effectiveness of coordinated emergency response efforts. There were 10 nights total that were at or below zero degrees. Shelter was provided at the Church of the Good Shepherd, the Hedding Methodist Church and the Barre Auditorium. The City engaged with the Red Cross and the Medical Reserve Corps (MRC) who provided cots and trained volunteers.

Upon reflection of that season's success and challenges, a team of City and church officials formed to create a more stable plan for extreme cold weather sheltering. The City, Church of the Good Shepherd and the Barre Congregational Church came up with an agreement to establish an Emergency Shelter in the Barre Congregational Church for the season, to be overseen with a coordinated roster of individuals from the area churches and community to provide food and volunteer supervision. In 2025-2026, this shelter ran for 25 nights registering at or below zero degrees. A total of 54 individuals were served, many for multiple nights. Capacity was 12 beds. Most nights 10 – 12 individuals were helped, totaling 271 overnight visits. Over 60 volunteers signed up to participate either by taking shifts at the shelter or providing food. Coordination with law enforcement and emergency services, as well as the Montpelier shelters was key to the shelter's success in keeping folks safe and warm.

Beyond direct services, the City strengthened its governance and coordination structures. Following a period of inactivity, the local homelessness task force was reconstituted and evolved into the Unhoused Community Committee, which now meets regularly and guides strategic efforts around homelessness in the city and makes suggestions to policy issues.

Additionally, Barre joined regional initiatives such as the Situation Table, a multi-agency model designed to address cases of acute, elevated risk through coordinated intervention. Barre caught on to this program quickly because of its foundation already laid in the community and service sector coordination that had been established over this grant period. The Situation Table now meets weekly with an average of 25 participants from across the sectors of law enforcement, emergency services, the hospitals, schools and service organizations, all in person, to mobilize around situations with a coordinated response to lower risk to individuals, families and the community. Started in October 2025, 25 situations have been brought forward to date and processed through this highly effective program.

Expanding Housing Opportunities

While addressing homelessness has been a priority, the City has also worked to increase housing supply and improve existing housing conditions. The “All In for Barre” Housing Task Force has played a key role in advancing these efforts.

In partnership with the Central Vermont Regional Planning Commission, the City conducted an infill housing study to identify opportunities for new development and the expansion of accessory dwelling units (ADUs). This work has informed outreach strategies aimed at encouraging property owners to create additional housing units.

The City also established a \$250,000 revolving loan fund, supported by ARPA funding, to assist property owners with repairs and code upgrades. This initiative is designed to preserve existing housing stock while improving safety and quality.

Several larger development projects have also been initiated, including proposals for a 30+ unit affordable housing development. While these projects represent significant progress, they remain in the planning and permitting stages, underscoring the longer timelines associated with housing development.

Overall, these efforts contribute to a comprehensive approach that combines immediate housing preservation with longer-term strategies to expand supply.

Flood Recovery and Climate Resilience

Flooding has been a defining factor throughout the reporting period, shaping both the scale of need and the City's strategic priorities. The initial recovery from the 2023 flood was complicated by a second major flooding event in 2024, which further damaged housing and disrupted recovery efforts.

In response, the City and its partners have undertaken extensive rebuilding and mitigation work. Through Barre Up and other collaborations, residents have received support for debris removal, home repairs, and rebuilding efforts. These activities have helped stabilize housing for many individuals and families, preventing further displacement.

At the same time, the City has increasingly focused on long-term resilience. Initiatives have included climate-resilient housing design, neighborhood-level assessments of flood risk, and regional collaboration on watershed management. Community engagement remains central to this work, with residents participating in neighborhood walks, planning efforts, and resilience training. Coordination with partners such as the Friends of the Winooski, The Barre Rivers Collaborative, the National Parks Association and the State, and others, has been key to this work.

These efforts mark a shift from reactive recovery to proactive planning, with the goal of reducing vulnerability to future disasters.

Strengthening Community Partnerships

A defining strength of Barre's approach has been its emphasis on collaboration. Over the course of this initiative, a broad network of partners has emerged, including nonprofit organizations, healthcare providers, educational institutions, law enforcement, faith communities, and state and federal agencies.

Faith-based organizations, in particular, have played a critical role, providing volunteers, space, and leadership for initiatives such as the Warming Center and the Emergency Extreme Weather Shelter. At the same time, formal partnerships with agencies such as FEMA, HUD, and the Vermont Community Foundation have brought additional expertise and resources to the City's efforts.

The Aldrich Public Library has also been a strong partner with the City under their new leadership established in 2023. As with most communities, the library is a gathering place for homeless people during their opening hours. Capitalizing on that, the City and the Library have worked to establish regular hours for the service organizations and the State ESD people to sit in a designated area to help these visitors with services and counseling. It is a calming and useful system.

By 2025, coordination had reached a new level of sophistication, with dozens of agencies participating in structured initiatives like the Situation Table, mentioned above. These partnerships have enabled a more comprehensive and integrated response to complex community challenges.

Challenges and Ongoing Needs

Despite significant progress, challenges persist. The most pressing is the continued shortage of housing. While new development projects are underway, they have not yet come online at a scale sufficient to meet demand. At the same time, flood-related damage continues to reduce available housing stock, offsetting gains made through new construction and rehabilitation.

Climate vulnerability remains another major concern. Repeated flooding has demonstrated the need for sustained investment in resilience and mitigation, as well as the importance of integrating these considerations into all housing and planning efforts.

Finally, the system continues to rely heavily on community volunteers and limited resources. While this reflects strong local engagement, it also highlights the need for ongoing support to ensure sustainability and scalability.

Conclusion

Over the course of this grant period, the City of Barre has made good progress in addressing homelessness and housing instability under challenging and evolving conditions. What began as an emergency response to a housing crisis and natural disaster along has developed into a coordinated, community-driven system of care that needs to be supported and expanded.

Key accomplishments include the establishment of critical services such as the Warming Center and the Emergency Shelter, the development of strong cross-sector partnerships, the advancement of housing initiatives, and the integration of climate resilience into long-term planning.

While significant challenges remain—particularly in expanding housing supply and addressing ongoing climate risks—the City has built a solid foundation for continued progress. With sustained support, Barre is well-positioned to further strengthen its systems, expand housing opportunities, and enhance the resilience and well-being of its community.

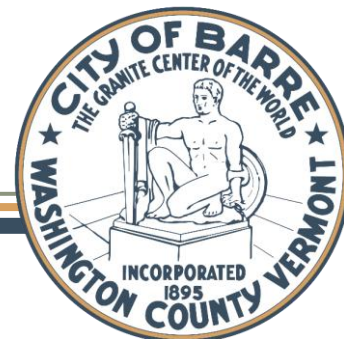
The City wishes to thank the State Of Vermont Agency of Human Services for this tremendous opportunity to make inroads into our challenges with the unhoused population, housing and flood recovery. We believe this work has been transformative in achieving an improved energy

around community and collaboration that is, and will continue to be, key to a positive future for the City of Barre.

Agenda Item #8-F June 2, 2026

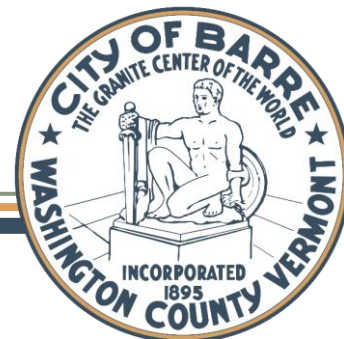
BARRE CITY FLOOD RESILIENCY PLAN UPDATES DISCUSSION

JUNE 2, 2026



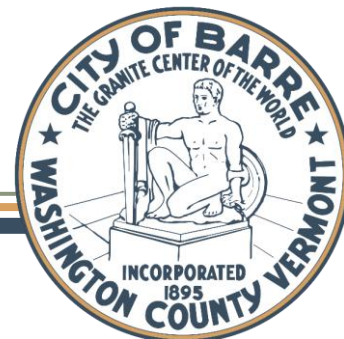
CONVERSATION GOALS

- Review status of plan components
- Review suggested projects for completion or change
- Review projects to move from future to present
- Review additions to future projects



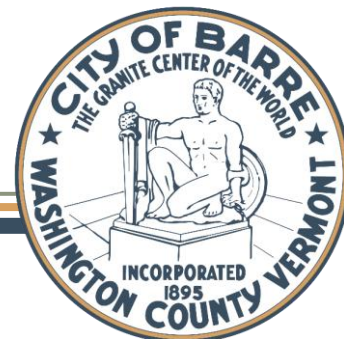
OVERALL PROGRESS

- Of the 21 projects outlined in the Flood Resiliency Plan
 - 2 are potentially completed
 - 10 are substantially under way
 - 3 have seen some progress
 - 6 have seen no outward progress



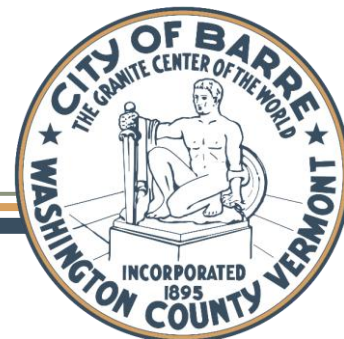
COMPLETED

- Improve emergency access to the public safety building
 - Access road built fall 2025 – spring 2026
- Explore strategic riverbed maintenance
 - Council presentations, stream table, some work done around bridge abutments



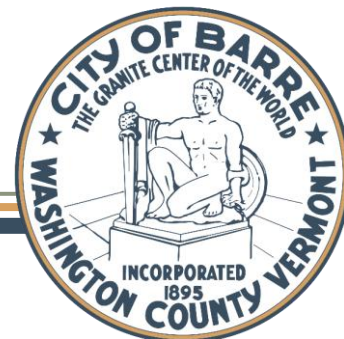
SUBSTANTIALLY UNDER WAY

- Communications Upgrades: continued rollout of Regroup
- Stormwater system upgrades: study under way, adopt a drain program launching
- Relocate DPW Garage out of Floodplain: continued permitting in summer 2026, construction in fall
- Upgrade Barre Auditorium: work to be completed fall 2026
- Pursue Buyouts for Floodplain: 27 buyouts total; 16 closed; 9 demolished; 8 approved by FEMA; 3 waiting for FEMA approval
- Prospect Heights Development: infrastructure now 100% funded, work continues
- Housing Flood Mitigation: three elevation grants under way, continued applications for other work
- Continued investment in City staff: confirmed Rec Director position, added Barre Bees, added flexible strategic position
- Support the River Access Task Force: ongoing updates and support
- Focus on abandoned and derelict structures: nuisance property ordinance has provisions



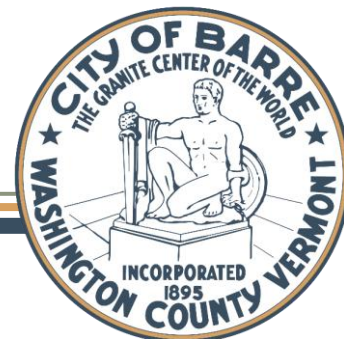
SOME PROGRESS

- Resident Education: some workshops and opportunities
- Resident-led neighborhood flood knowledge: adopt a drain program
- Investigate Flood Impacts Outside City Limits: Barre City is taking part in regional conversations and there are RFPs for dam removal



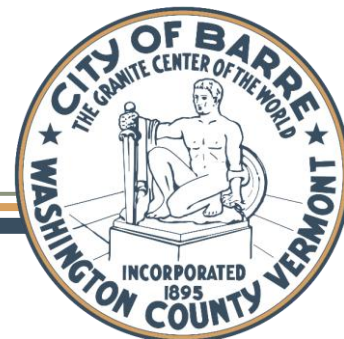
NO OUTWARD PROGRESS

- Ward Meetings & Street Captains
- Resolve Berlin St Bridge
- Resolve Currier Park / Potash Brook
- Develop Wobby Park
- Develop North End Master Plan
- Additional infill development



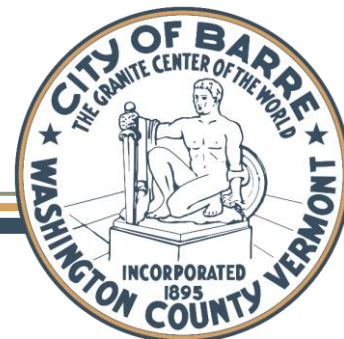
SUGGESTED FOR MOVE TO COMPLETION/CHECK-IN

- Emergency access to public safety building
- Investigate strategic riverbed maintenance



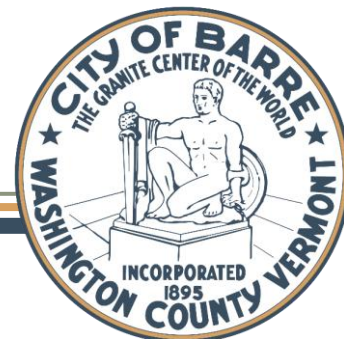
SUGGESTED FOR CHANGE

- Continued Investment in City Staff: what would this look like going forward?
- Pursue buyouts that will lead to better floodplain: buyout list is set, will be completed in the coming months, should this change to focus on floodplain?
- Infill development: is this prime for focus right now?



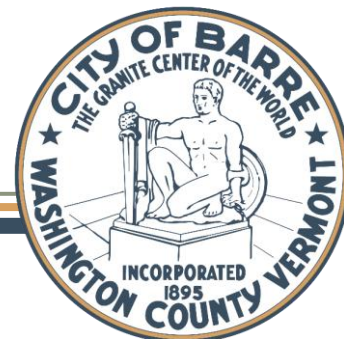
TO CONSIDER FOR INCLUSION

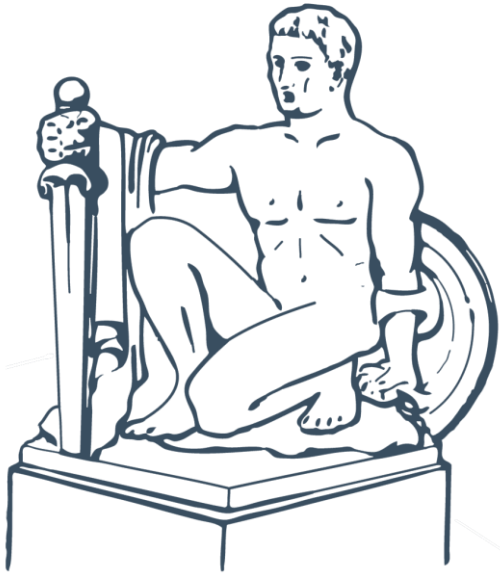
- Install a river gauge on the Stevens Branch
- Upgrade windows and doors of City Hall for flood-proofing
- Upsize City Hall generator
- Explore ordinance around large moveable objects in the floodplain
- Rework Gunner's Brook debris catcher, improve floodplain for protection of Maple Ave



SUGGESTED FOR FUTURE PROJECTS

- Find ways to support small construction projects that keep residents in their homes – accessibility, upgrades, safety concerns, drainage/flood mitigation
- Investigate ways for the City to purchase, support, or contribute to upstream floodplain management outside the bounds of Barre City





THANK YOU

QUESTIONS/DISCUSSION?

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